

**2021**

# **A Spending Review on the Security Services of the Department of Justice and Constitutional Development**

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**CLUSTER: JUSTICE AND PROTECTION SERVICES**

**NATIONAL TREASURY**

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## **Executive Summary**

The Department of Justice and Constitutional Development's (DoJCD) total expenditure on security services has grown by 9.3% over the last five years (2016/17 to 2020/21). This includes providing security to courts, departmental facilities, including VIP security, cash-in-transit for cash management, and maintenance and repairs of security infrastructure. DoJCD's total expenditure growth was 2.9% p.a. whilst the Private Security Industry Regulatory Authority (PSIRA) (market) rates for security guards increased by an average of 6.4% in urban areas and 8.4% in rural areas. Providing security is costly and takes away resources from the department's core services. In 2021 alone, it accounted for 4.7% of DoJCD's total expenditure and 19.1% of DoJCD's goods and services expenditure.

Security must be provided at over 700 court and departmental buildings nationwide through outsourcing from private security companies. Expenditure on security is mainly on security guards who are procured centrally from 6 national security companies. Historically these firms have provided their services at a discount to the market rate, mainly on overhead percentage.

Security guards provision per province has not been optimal over the last five years under review. Provinces such as the Eastern Cape, Gauteng, KwaZulu-Natal and Western have the largest security guards provision. Gauteng has shown reasonably higher investment in security infrastructure to augment the provision of security guards. There is inefficiency in how security guards have been provided in the Eastern Cape and KwaZulu-Natal compared to the Western Cape's efficiency. The security risk assessments usually outsourced to the private sector raise concerns of conflict of interest relating to potential collusion between companies conducting security assessments and the companies providing security services. In the last five years, expenditure on security guards has been growing above inflation, showing no signs of slowing down, while expenditure on maintenance and repairs has shrunk by 9.2% p.a., demonstrating a decrease in investment in security infrastructure.

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The following key recommendations have been put forward for possible efficiency gains:

- Developing norms and standards to serve as a framework for security services (to establish a national strategy for assuring uniformity in the delivery of security services and related activities, such as the provision of guards and security infrastructure)
- Introducing checks and balances to outsourced security risk assessments to avoid conflicts of interest caused by potential links between the companies conducting security risk assessments and those providing security services.
- Trade-off – increasing investment in security infrastructure by reducing investment in security guards.
- Engaging PSIRA to adjust rates and negotiate the potential of amending the security charge model (Pricing Structure) to include shift-based calculations, i.e., providing a simple breakdown of the monthly rates for the department(s) to understand (possible implication for the whole government).
- Inviting PSIRA through the Office of the Chief Procurement Officer (OCPO) to help develop a set of guidelines to aid the department(s) prevent paying hidden costs when procuring private security guards (possible implication for the whole government).
- Requesting security companies to provide costs per guard according to 5 shift types as opposed to the current 3 shift types. To this end, the price schedule used during the bidding process could include a template as shown in Table 11 below. The DoJCD can convert this a total price for the bid based on the assumed number of shift types over the course of the contract or per month. (e.g., a typical month with have 22 Monday to Friday day-time weekday shifts, 4 Saturday day time shifts, 4 Sunday day time shifts, 26 Monday to Saturday Night Shifts, and 4 Sunday Night Shift)
- Optimising the number of security guards per shift at the different locations and negotiating / maintaining the discount on the percentage overhead provided in the PSIRA rate card could results in savings of between R60-90 million per annum over the MTEF. This potential saving was generated through scenario 3a as outlined below.

Four (4) scenarios were considered options for reducing the cost of security guard provision in different locations to realise efficiency gains. Detailed calculation and analysis of the different scenarios demonstrated that scenario 3a promises significant efficiency gains

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compared to the other three (3) scenarios considered. Scenario 3a takes into account a reduction in the night-time and weekend security compliment to a new norm depending on area or type of building, over and above the proposed overhead discount of 25% offered in scenario 2.

Scenario 3a is the preferred option as it promises more efficiency benefits over a short and long term period. The efficiency improvements in Scenario 3a could result in savings of between R60-90 million per annum over the MTEF. This could amount to R250 million of savings gain over a three (3) year cycle at an annual average growth rate of 8.6% p.a., which can be redirected towards security infrastructure.

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# 1 Introduction

The Department of Justice and Constitutional Development's (DoJCD) security expenditure has increased by an average of 9.3% p.a. over the last five years. Included in this is expenditure on the guarding of buildings, VIP security, and cash-in-transit for cash management (including maintenance and repair of security infrastructure). During the same period the market rates for guarding services as set by the Private Security Industry Regulatory Authority, have only climbed by 6.4 % p.a. in urban regions and 8.4% p.a. rural areas.

Security is costly and deprives from core services. The 2020/21 financial year accounted for 4.7% of DoCJD total expenditure and 19.1% of its goods and services expenditure. Private security companies provide security at approximately 700 court and DoJCD facilities nationwide. Security personnel are purchased centrally from six national security corporations. Historically, these firms have offered services at a lower cost than the PSIRA published rates. Provincial security guard provision has not been optimal over the last five years. In the last five years, the growth in DoJCD expenditure in security guard of 15.8% p.a. has outpaced inflation and the actual growth in the PSIRA rates of 6.4% p.a. Whereas spending on security infrastructure has shrunk 9.2% p.a., indicating a drop in investment in security infrastructure.

Therefore, this spending review investigates if there are opportunities to:

- Realise efficiencies in the deployment of security services across the DoCJD's courts and buildings?
- Adopt more cost-effective procurement strategies for security services?

## 2 Policy and Institutional Information

### 2.1 Policy and institutional mapping

In addition to the Constitution of the Republic of South Africa, 1996 (the Constitution), the DoJCD derives its mandate from a number of acts, to provide security to courts, State Attorneys, Masters, National and Regional Offices, Magistrates Commission, Law Reform Commission, and justice service points.

The DoJCD's responsibility is to protect citizens while also providing a safe environment for assets to be kept secure in courts, State Attorneys, Masters, National and Regional Offices, Magistrates Commission, Law Reform Commission, and justice service points. Chapter 8 of the Constitution requires DoJCD to protect courts and justice service facilities as a state organ. The DoJCD ensures the independence, impartiality, dignity, accessibility, and effectiveness of the justice service facilities under its administration by carrying out its legislative mandate to secure these facilities. In addition, the DoJCD provides and manages security at a National

Level for all DoJCD offices, the Office of the Chief Justice, and the National Prosecuting Authority (NPA), as mandated by the Constitution.

The Security Management directorate within the department is the central unit responsible for keeping courts and justice facilities secure and free of threats and security incidents. The National Department is the primary security provider (through the appointment of private security companies) in courts and justice service facilities and has developed the security policy framework as an overarching instrument guiding the department's security protocol. The security policy guides the DoJCD on the measures to ensure the health, safety, security, and well-being of South Africans and prescribes the application of security measures to reduce security risks. The policy's primary goal is to protect all moveable and fixed property owned or leased by the department, including the courts, the department's public entities, and the general public.

The department's Security Management directorate gives expression to the security policy by conducting a needs assessment and audits of the security needs of all courts, justice service facility and advises the department's executive committee on appropriate security requirements and needs of each facility and buildings. The Security Management directorate works with Regional Offices, the Court Services Branch, Supply Chain Management, and other relevant stakeholders, including the South African Police Service (SAPS), to ensure the safety of beneficiaries within the available budget.

### **3 Programme Chain of Delivery**

#### **3.1 Security service logframe**

As shown in Table 1, the logframe is a planning tool that is comprised of a matrix that provides an overview of the project's purpose as well as its activities and anticipated outcome. It provides a framework for specifying the components of the project and its inputs, as well as for linking them to one another and to other projects.

**Table 1:** Log-frame for security services

|                               |                                                                                                                                |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Impact                        | Accessible, fair, speedy and cost-effective administration of justice in the interests of a safer and more secure South Africa |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Outcomes                      | Properly managed security services in courts for the safety of citizens (and non-citizens) and the protection of court assets  |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Outputs                       | Effective management of security to reduce security incidents and threats.                                                     | Secure services infrastructure (including Information and filing systems) and Enhance Security Systems at Courts and justice service points (e.g. Security cameras, CCTV systems, Control rooms, Alarm Systems, Security gates that can only be opened by fingerprints or cards) | Minimise number of accused escapes<br><br>Intensified court security               | Suitably capacitated and capable security personnel<br><br>Well-trained and inducted security personnel                              | Well-equipped security on public security practice (large crowd management)<br><br>Improved crowd control | Affordable and quality court security<br><br>Cost efficient and effective court security         |
| Indicator 1                   | Number of security guards placed in courts and justice service points around the country per year                              | Number of security inspections conducted per year                                                                                                                                                                                                                                | Number of court related escapes reported per year                                  | Number of security personnel trained on court security per year                                                                      | Number of security personnel trained on crowd control per year.                                           | Cost of security per facility per year                                                           |
| Indicator 2                   | Number of security incidents or threats reported per year                                                                      | Number of security breaches (e.g. theft) reported per year                                                                                                                                                                                                                       |                                                                                    |                                                                                                                                      |                                                                                                           | Total cost of security per year.                                                                 |
| Indicator 3                   | Number of security breaches (e.g. theft) reported per year                                                                     |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           | Capital expenditure                                                                              |
| Indicator 4                   |                                                                                                                                |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           | Operation expenditure                                                                            |
| Indicator 5                   | Number of security performance/audit reports per year                                                                          |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Indicator 6                   | Number of failed security audits per year                                                                                      |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Indicator 7                   | Compliance to security contracts per year                                                                                      |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Indicator 8                   | Number of facilities secured per year                                                                                          |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Responsibility                | Private security companies & Security Management Unit (National & Regional), and SAPS                                          | Departmental Exco. DG, DDO and Security Management Unit (National & Regional)                                                                                                                                                                                                    | Private security companies & Security Management Unit (National & Regional) & SAPS | Private security companies & Security Management Unit (National & Regional)                                                          | Private security companies & Security Managers (National & Regional) & SAPS                               | Departmental Exco. DG, DDO and Security Management Unit (National & Regional) PSIRA and SCM Unit |
| Related activities per output |                                                                                                                                |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Activity 1                    | Guarding services                                                                                                              | Access control                                                                                                                                                                                                                                                                   | Carry out crime prevention activities                                              | Security awareness training                                                                                                          | Crowd management during cases of community interest                                                       | Risk and security management policy development                                                  |
| Activity 2                    | Escorting services                                                                                                             | Security inspections                                                                                                                                                                                                                                                             | Investigate security incidents                                                     | Providing new and existing security employees with the essential awareness and knowledge about what is expected of them on their job | Secure perimeter control                                                                                  | Compliance with Treasury regulations on SCM.                                                     |
| Activity 3                    | Patrolling services                                                                                                            | Upgrading court security infrastructure                                                                                                                                                                                                                                          |                                                                                    |                                                                                                                                      | Risk assessment                                                                                           |                                                                                                  |
| Activity 4                    | Control sheets                                                                                                                 | Installation of security technology                                                                                                                                                                                                                                              |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Activity 5                    | Cash management services                                                                                                       | On or Off-site security monitoring and control                                                                                                                                                                                                                                   |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Activity 6                    | Conducting court security and threat assessments                                                                               |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Activity 7                    | Procuring and conducting access control activities                                                                             |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Key programme inputs          |                                                                                                                                |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Input 1                       | Chapter 8 of the Constitution                                                                                                  |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Input 2                       | Departmental Security Policy, Minimum Information Security Standards and Minimum Physical Security Standards                   |                                                                                                                                                                                                                                                                                  |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Input 3                       | Private security guard                                                                                                         | CCTV surveillance system                                                                                                                                                                                                                                                         |                                                                                    |                                                                                                                                      |                                                                                                           | Service Level Agreement                                                                          |
| Input 4                       | Service Level Agreement                                                                                                        | Modern Identity Management and Access Control- systems                                                                                                                                                                                                                           |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |
| Input 5                       |                                                                                                                                | Facilities, furniture, office equipment and supplies                                                                                                                                                                                                                             |                                                                                    |                                                                                                                                      |                                                                                                           |                                                                                                  |

### 3.2 Process map

The Security Management directorate was established as a branch responsible for ensuring adequate security in all the DoJCD facilities. The National and Regional Security Management Team is integral in designing and delivering safety nationwide in courts and departmental buildings. The security management directorate is charged with developing security procedures for courts, departmental facilities, including VIP security and cash-in-transit for cash management.

The security management ensures that all citizens and assets in the courts and departmental buildings nationwide are kept safe and secure through private security companies. The

department uses private security companies in various facilities across the country due to the specific expertise in dealing with security matters and the reach across provinces. Transferring the majority of the security services to private security has also resulted in the department paying market-related prices, pushing the cost for services high. Appointed private security companies, among other things, provide guarding services, access control, patrolling, escorting, crime prevention, crowd management, VIP protection, cash-in-transit management, supervision and security incident investigations. This provision of security is made in line with the Departmental Security Policy, Minimum Information Security Standards, and Minimum Physical Security Standards.

### **3.3 Security assessments**

The department's security managers conduct security risks assessments and develop norms and standards (using an individual assessment done for each court) to determine the needs for security guards in courts and department facilities through appointed service providers. Security risk assessments are performed by a privately hired company for every new court, on request by each facility or when there are additional security needs. When building new courts, the department invites the SAPS to assist with holding cell specifications and requirements. The SAPS security regulator does audits in corporate offices but not in courts and other departmental buildings. Security assessments are the first step in ensuring adequate security provision at courts and justice services points.

#### **Risks**

- The impartiality of the service providers who assist with the security assessments is an area of concern considering the potential conflict of interest predicated on the assumption that there could be possible collusion between the security assessors and security companies providing security services.
- The absence of checks and balances in how assessments are conducted is an area of weakness in the optimal provision of security services. An assessor should rightly be seen as part of the risk assessment process. The department would check to ensure that the assessments are in order and that nothing has slipped through the cracks in case the assessor messes up. For example, if an assessor is careless or overlooks certain elements during an assessment (intentionally or unintentionally) and prescribes or recommends more security guards rather than security infrastructure for a facility. Is there a verification process or mechanisms in place to ensure good practice in this case?

### **3.4 Procurement and contracting strategy**

Once the security assessment is concluded, the security management directors communicate with relevant stakeholders within the department, including Branch: Court Services and Supply Chain Management (SCM) to develop a security procurement plan. In consultation with SCM and other branches, the Security Management directorate determines the procurement and contracting strategy for security needs and recommends the strategy to the DDG: Corporate Services for approval by the executive committee. After that, SCM and the Security Management directorate work together to implement the procurement and contracting strategy by carrying out an open bidding process. The department issues a tender for multiple service providers per province. The qualifying and suitable service provider(s) is appointed, and a Service Level Agreement is then signed.

#### **Risks**

- It is unclear how the department determines the best procurement option (i.e. insourcing versus outsourcing versus transversal contract etc.) for security services considering the high costs associated with the existing procurement strategy.
- There is no evidence suggesting that the department has explored other options, such as transversal contracts as a more cost-efficient procurement strategy.

### **3.5 Contract and Performance Management**

The Security Management directorate manages the contract, and service providers submit quarterly security performance reports security inspections reports for all facilities to the security management unit.

#### **Risk**

- It is unclear whether the department has the mechanism for validating security performance reports and security inspections.
- It is unclear how often security audits and assessments are done for existing buildings since there are no norms and standards to provide a framework for cycles or intervals for security audits and assessments.

### **3.6 Possible procurement options**

There are procurement options from which the department can obtain real value for money. There are procurement options available to the department that can provide real value for money. This can be performed through a yearly audit process that identifies each facility's security needs and threads and provides an appropriate security plan and the best

procurement plan to save costs. The department's second alternative is to pursue a transversal contract to ensure security is bought at a lower-than-market-related cost, using the economies of scale approach to negotiate through the National Treasury, possibly for the whole government. The prohibitively priced security services imply that the security market is a sellers' market, which is incorrect since the security market conditions favour buyers.

## 4 Performance Analysis

The Department of Justice and Constitutional Development has 717 courts and departmental buildings nationwide: 77 sites in Gauteng, 91 sites in the Western Cape, 120 sites in the Eastern Cape, 116 sites in Kwa Zulu Natal, 57 sites in Limpopo and 54 sites in the North West, 13 sites in the National Office, 56 sites in Mpumalanga, 48 sites Northern Cape and Free State 85 sites. This part of the analysis shows the scale in the number of the security guards procured to protect courts and departmental buildings nationwide and weighs this against the provision of security guards in each province (Appendix A).

### 4.1 Allocation of security guards in provinces

Figure 1: Guard provision by province

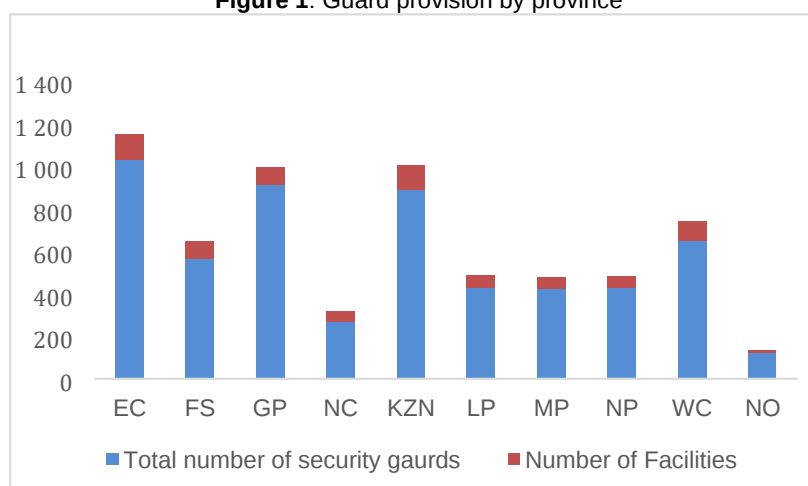


Figure 1 shows that the department assigns approximately 5 700<sup>1</sup> security personnel to more than 700 across the country. More than 4 000 of these security guards are concentrated in facilities in the Eastern Cape, Gauteng, KwaZulu-Natal, the Western Cape, and Free State, where the risk of security is presumably high due to most facilities been located in urban areas with the exception of Eastern Cape and KwaZulu-Natal. Figure 1 shows Gauteng, allocates

<sup>1</sup> Not all 5700 security guards are working at the same time but this is the equivalent of 5700 (FullTime Equivalent) considering the shift patterns.

12 guards per facility, Limpopo 9 guards per facility, Eastern Cape 9 guards per facility, North West, KwaZulu-Natal, and Mpumalanga allocate 8 guards per facility, Western Cape and Free State allocate 7 guards per facility, Northern Cape allocates 6 guards per facility and the National Offices are allocated 9 guards per facility.

This allocation of security guards shows the absence of a strategic approach to the distribution of security guards. It is unclear how the department allocated more security guards in the Eastern Cape, where the risk threat is presumably lower than in Gauteng, the Western Cape, or KwaZulu-Natal – in the three (3) biggest Metros. The distribution of security guards in relation to the number of facilities demonstrates inefficiency. This type of allocation may be due to probably by the number of floor space in buildings and entrances rather than risk profile by facility or province. The inefficiency in allocating security guards in provinces such as Eastern Cape and KwaZulu-Natal may also indicate that the department may pay for securing entire buildings, including staff parking instead of the occupied space and the court rooms being secured.

Gauteng, arguable the highest risk province across the country, has 914 security guards protecting 81 buildings, while the Free State has approximately 560 guards protecting 85 facilities. It is reasonably understandable for Gauteng to have a high number of security guards in fewer facilities than other provinces due to the higher risk profile of the province. Despite the increased risk element present in Gauteng, the efficacy with which the Western Cape and Free State have deployed security guards, irrespective of the number of facilities, implies that there may be a need to standardise the allocation of security guards. With the absence of information on floor space and the number of entrances of each facility, it is not easy to conclude what contributes to the inconsistency in guard allocation.

**Figure 2: Guards grade by province**

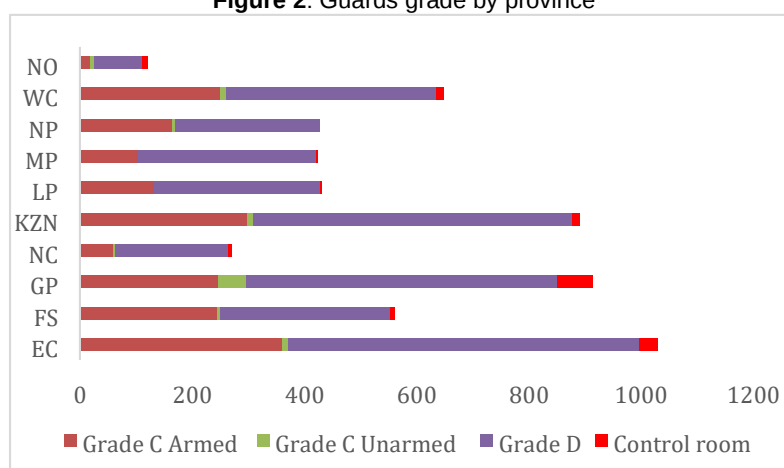
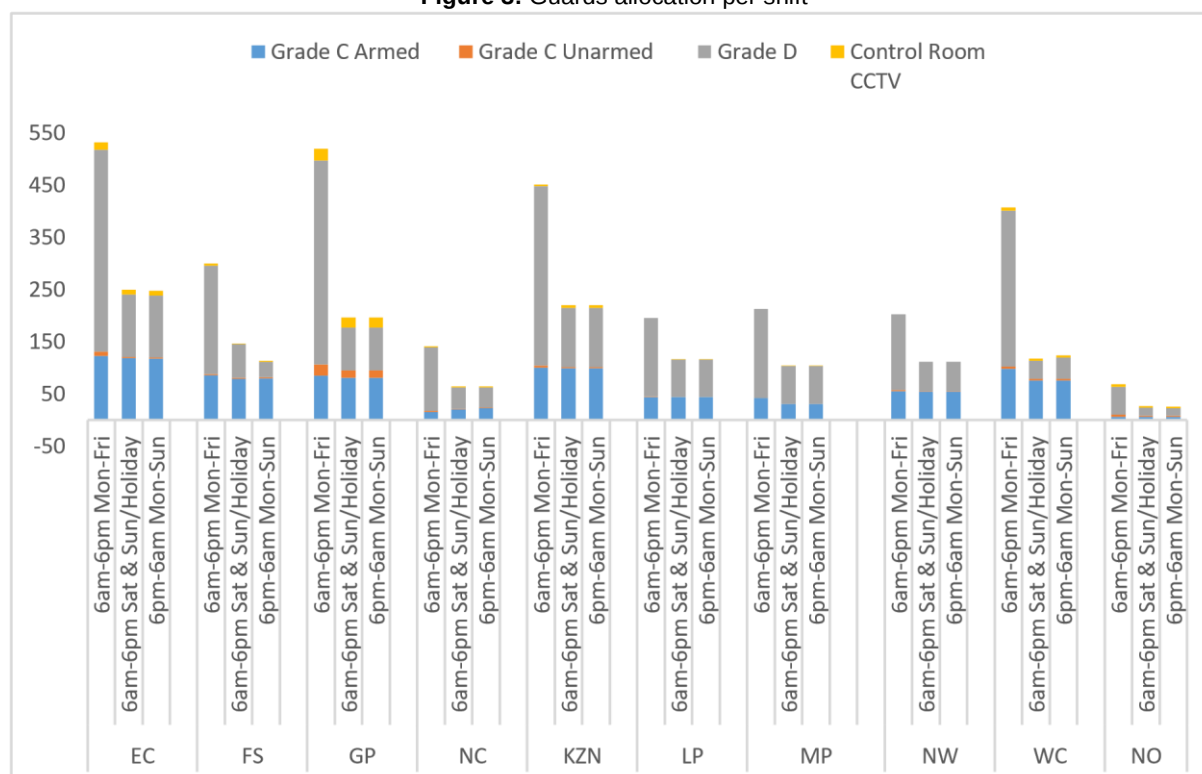


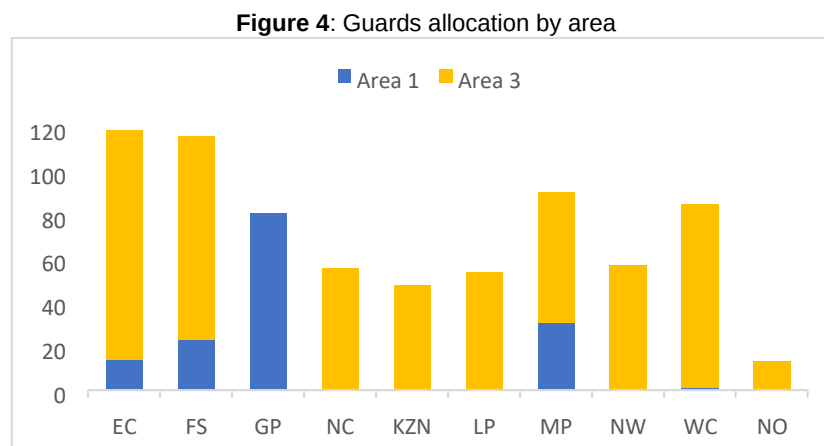
Figure 2 illustrates the distribution of security guards by grade per province. Grade C armed and Grade D security officers are highest in the Eastern Cape and KwaZulu-Natal, more than Gauteng, which is considered a high-risk province, indicating a higher than usual demand for these grades in the two provinces. Gauteng has more security guards in Control rooms (meaning more investment in CCTV, alarms and other security infrastructure features) than any other province which represents a relatively high investment in security infrastructure in that province. Control room security guards are allocated in few facilities in Northern West, Mpumalanga, Limpopo, and Northern Cape, demonstrating that partial investment in security infrastructure in these provinces may be due to the majority of the facilities concentrated in less developed or “rural” communities. Irrespective of Gauteng having a sizable number of guards stationed in control rooms, the small number of security guards in control rooms across provinces shows low investment in security infrastructures such as CCTV cameras, alarms, and other security infrastructure features.

**Figure 3: Guards allocation per shift**



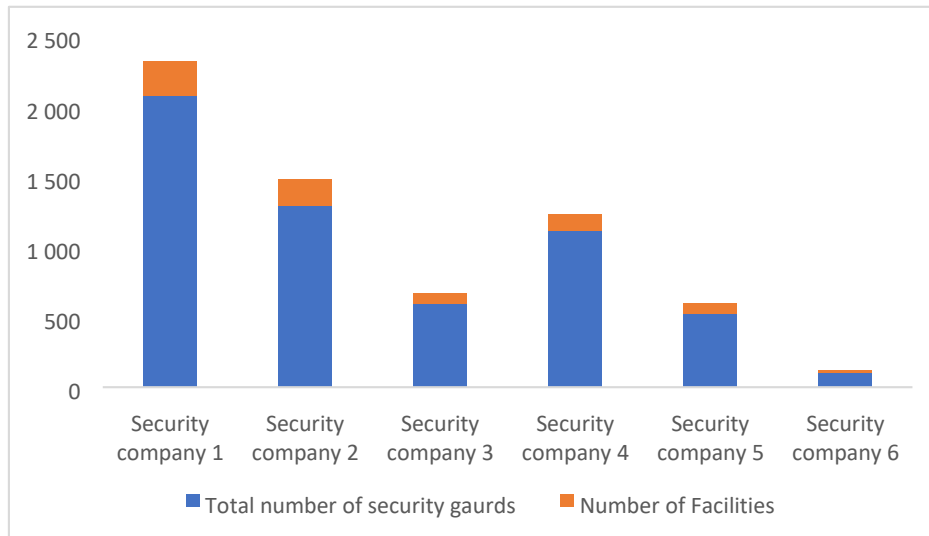
All provinces have a high number of security guards working day shifts from 6 am to 6 pm and a very low number of security guards working day shifts from 6 am to 6 pm on weekends or holidays and night shifts from 6 pm to 6 am Monday to Sunday. This suggests that the

department's security guard allocation is mainly oriented on preventing vandalism, protecting people and movable assets during the daytime shift rather than fixed assets on weekends/holidays and night shifts. This observation is supported by the low number of security personnel assigned on weekends, holidays, and night shifts.



After collapsing Area 2, the department made a reasonable and economic decision by distributing security between Area 1 (high-risk areas – predominantly urban areas) and Area 3 (low-risk areas – predominantly rural areas). Figure 3 illustrates that Gauteng is the only province with exclusively Area 1 guards due to its urban profile. The Western Cape, KwaZuluNatal, and Eastern Cape have a combination of Areas 1 and 3. In comparison to the other two (2) provinces, the Western Cape has a high number of Area 1 guards, followed by KZN and the Eastern Cape in that order. Figure 3 indicates that Gauteng is designated as high risk across the province, which means the province spends more on providing the highly paid security personnel, driving up the cost. This Figure also illustrates that the Eastern Cape is not predominantly a high-risk area, as depicted in Figures 1, 2, and 3, which suggests the province is high-risk profile due to a large number of security guards. Figure 4 confirms the earlier observation that security guard allocation is not consistent and standard across provinces, which could be a risk and can take away funds from the core priorities of the department.

**Figure 5: Security companies providing facilities**



Expenditure on security is mainly on security guards who are procured centrally from six (6) national security companies. Figure 5 presents the distribution of security contracts between the six (6) security companies, illustrating fairness in the DoJCD security procurement strategy. The department obtained security from one large security company (security company 1), in charge of approximately 244 facilities, and five (5) smaller security companies (service provider 2-6), looking after roughly 476. The department has tapped into economies of scale by negotiating overheads below the 40% of direct costs provided for in the PSIRA published rate card. However, this has not resulted in significant efficiency gains as the direct charges for security guards drive the price of security guards.

## 5 Expenditure Observations

In 2020/21, security services accounted for 4.7% p.a. of total department expenditure and 19.1% of goods and services. DoJCD's total expenditure growth was 2.9% p.a., excluding direct charges. Security services have grown at a rate of 9.3%, which is significantly higher than the department's below-inflation growth. This points to higher-than-inflation prices for security services, which could be linked to the nationwide construction of new courts and departmental buildings, PSIRA rates for security guards and higher charges for out-of-contract guards who serve as reinforcement during security threats and incidents.

**Table 2:** Five year expenditure on security services

|          | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | Grand Total | % of Grand Total | Average growth 2016/17 - 2020/21 |
|----------|-----------|-----------|-----------|-----------|-----------|-------------|------------------|----------------------------------|
| Security | 7         | 8         | 9         | 0         | 1         |             |                  |                                  |

|                     |                |                |                |                |                |              |               |             |
|---------------------|----------------|----------------|----------------|----------------|----------------|--------------|---------------|-------------|
| ADMINISTRATION      | 53             | 18             | 25             | 20             | 23             |              | 3,6%          | -18,8%      |
| 381 230             | 893 579        | 614 463        | 888 384        | 170 313        | 141 947        |              |               |             |
|                     |                |                |                |                | 969            |              |               |             |
| COURT SERVICES      | 595            | 685 238        | 718 602        | 822 277        | 906 791        | 3            | 94,6%         | 11,1%       |
| 040 616             | 620            | 016            | 483            | 540            | 727 950        |              |               |             |
|                     |                |                |                |                | 275            |              |               |             |
| NATIONAL PROSECUTNG |                | 12             | 12             | 18             | 14             |              | 1,8%          | 2,4%        |
| AUTHORITY           | 12 879         | 005 194        | 294 599        | 405 567        | 146 629        | 69 731       |               |             |
| 834                 |                |                |                |                | 823            |              |               |             |
| <b>Total</b>        | <b>661 301</b> | <b>716 137</b> | <b>756 511</b> | <b>861 571</b> | <b>944 108</b> | <b>3 939</b> | <b>100,0%</b> | <b>9,3%</b> |
|                     | <b>680</b>     | <b>393</b>     | <b>077</b>     | <b>434</b>     | <b>482</b>     | <b>630</b>   |               |             |
|                     |                |                |                |                |                | <b>066</b>   |               |             |
| COMPENSATIO         |                |                |                |                |                |              |               |             |
| N OF                | 13             | 15             | 15             | 16             | 20             | 81 006       |               |             |
| EMPLOYEES           | 395 525        | 048 730        | 796 123        | 161 130        | 605 479        | 987          | 2,1%          | 11,4%       |
| GOODS AND           | 645 363        | 699 882        | 737 394        | 844 755        | 923 134        | 3            | 97,7%         | 9,4%        |
| SERVICES            | 499            | 810            | 155            | 927            | 579            | 850 530      |               |             |
|                     |                |                |                |                |                | 970          |               |             |
| HOUSEHOLDS          |                |                |                |                |                |              | 0,0%          | 0,0%        |
| (HH)                |                |                | 29 923         | 80 013         | 29 669         | 139 605      |               |             |
| INTEREST AND        |                |                |                |                |                |              | 0,0%          | 0,0%        |
| RENT ON LAND        |                | 2 904          |                |                |                | 2 904        |               |             |
| MACHINERY           | 2              | 1              | 3 133          | 511            | 325            |              | 0,2%          | -40,2%      |
| AND                 | 537 771        | 197 544        | 142            | 009            | 249            | 7 704        |               |             |
| EQUIPMENT           |                |                |                |                |                | 716          |               |             |
| PAYMENTS            |                |                | 155            |                |                |              | 0,0%          | -100,0%     |
| FOR FINANCIAL       | 3 438          | 2 921          | 009            | 52 938         |                | 214 306      |               |             |
| ASSET               |                |                |                |                |                |              |               |             |
| PROVINCIAL          |                |                |                |                |                |              |               |             |
| AND LOCAL           |                |                |                |                |                |              |               |             |
| GOVERNMENT          |                |                |                |                |                |              | 0,0%          | 74,8%       |
| S                   | 1 446          | 2 484          | 2 724          | 10 417         | 13 507         | 30 578       |               |             |
| <b>Grand Total</b>  | <b>661 301</b> | <b>716 137</b> | <b>756 511</b> | <b>861 571</b> | <b>944 108</b> | <b>3 939</b> | <b>100,0%</b> | <b>9,3%</b> |
|                     | <b>680</b>     | <b>393</b>     | <b>077</b>     | <b>434</b>     | <b>482</b>     | <b>630</b>   |               |             |
|                     |                |                |                |                |                | <b>066</b>   |               |             |
| % Y-O-Y             |                | 8,3%           | 5,6%           | 13,9%          | 9,6%           |              |               |             |
| growth              |                |                |                |                |                |              |               |             |

Table 2 shows the five-year expenditure relating to security services of the DoJCD. Spending on security services has increased by 9.3% p.a. from 2016/17 to 2020/21. The bulk of the expenditure occurred under the Court Services programme accounting for 94.6% of total spending on security services in the last five years. The Administration programme accounted for only 3.6% of the expenditure in the same period, with the least spending occurring under the National Prosecuting Authority programme accounting for only 1.8%. From 2016/17 to 2020/21, security spending grew by 11.1% p.a. in the Court Services programme, shrunk by 18.8% p.a. in the Administration programme, and grew by 2.4% on the National Prosecuting Authority programme.

Spending by economic classification shows that over the 5-year period, compensation of employees on security services accounted for only R81 million (or 2%) of security spending (mainly for 260 security officers in the department's establishment), whilst the bulk of security spending was on goods and services, accounting for R3.9 billion (or 97.7%). The concentration of security spending on goods and services shows the department's preference for outsourcing security services to the private sector. The department fell R55 million shy of R1 billion in security services spending in 2020/21. The department attributes the high growth in costs to the construction of new facilities, higher-than-inflation PSIRA rates (increasing by an average of 6.4% in urban areas and 8.4% in rural areas), and increasing threats in courts and justice services buildings. A further reason for the steep increases in expenditure is the increase in high-profile cases and commissions of inquiry which resulted in the department incurring costs due to higher out-of-contract costs for additional security guards.

Security provision in Table 3 shows the expenditure composition per economic classification line item and a steady growth year on year spending on goods and services for security services. The bulk of this spending is mainly for security guards at courts and departmental buildings nationwide. This indicates that the majority of the spending is concentrated on guarding services, driving costs higher than inflation.

## 5.1 Security spending on goods and services

**Table 3:** Security spending under Goods and services

| Security (G&S)                   | 2016/2017          | 2017/2018          | 2018/2019          | 2019/2020          | 2020/2021          | Total spending       | Average spending (2016/17-2020/21) |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|------------------------------------|
| PROPERTY PAYMENTS                | 454 026 026        | 566 511 416        | 576 093 998        | 682 019 192        | 815 431 466        | 3 094 082 098        | 618 816 420                        |
| CONTRACTORS                      | 153 762 699        | 119 878 965        | 142 604 320        | 141 254 109        | 93 595 788         | 651 095 881          | 130 219 176                        |
| AGENCY&SUPRT/OUTSOURCED SERVICE! | 25 731 492         | 11 590 014         | 11 869 820         | 17 154 658         | 12 043 008         | 78 388 992           | 15 677 798                         |
| CONS SUPPLIES                    | 571 234            | 205 031            | 1 279 637          | 509 762            | 805 218            | 3 370 883            | 674 177                            |
| TRAVEL AND SUBSISTENCE           | 1 650 378          | 1 056 520          | 1 080 672          | 2 077 360          | 496 571            | 6 361 501            | 1 272 300                          |
| MINOR ASSETS                     | 293 681            | 126 501            | 299 854            | 332 332            | 370 645            | 1 423 013            | 284 603                            |
| COMMUNICATION                    | 8 108 257          | 144 503            | 3 894 538          | 580 644            | 111 614            | 12 839 555           | 2 567 911                          |
| OPERATING PAYMENTS               | 19 123             | 16 039             | 10 382             | 452 206            | 110 431            | 608 180              | 121 636                            |
| FLEET SERVICES(F/SER)            | 289 490            | 156 982            | 109 834            | 124 611            | 92 012             | 772 929              | 154 586                            |
| CONS:STA,PRINT&OFF SUP           | 111 945            | 108 393            | 53 625             | 107 351            | 46 140             | 427 454              | 85 491                             |
| ADMINISTRATIVE FEES: PAYMENTS    | 44 968             | 77 790             | 57 729             | 98 063             | 20 596             | 299 146              | 59 829                             |
| COMPUTER SERVICES                | -                  | -                  | -                  | 26 692             | 5 818              | 32 510               | 6 502                              |
| CATERING:DEPARTML ACTIVITIES     | 33 065             | 7 887              | 5 383              | 5 093              | 4 516              | 55 944               | 11 189                             |
| ADVERTISING                      | 2 250              | 1 500              | 34 364             | 5 737              | 757                | 44 607               | 8 921                              |
| VENUES AND FACILITIES            | -                  | 1 270              | -                  | -                  | -                  | 1 270                | 1 270                              |
| CONSULT:BUSINESS&ADVISORY SERV   | 718 892            | -                  | -                  | 8 117              | -                  | 727 009              | 181 752                            |
| <b>Grand Total</b>               | <b>645 363 499</b> | <b>699 882 810</b> | <b>737 394 155</b> | <b>844 755 927</b> | <b>923 134 579</b> | <b>3 850 530 970</b> | <b>770 106 194</b>                 |
| Security as a % of G&S           | 15,0%              | 15,5%              | 15,1%              | 15,1%              | 19,1%              | 16,0%                |                                    |

Table 3 shows security spending as a percentage of total goods and services was 15% in 2016/17, 15.5% in 2017/18, 15.1% in 2018/19, 15.1% in 2019/20 and 19.7% in 2020/21. In total, DoJCD spent R3.9 billion (or 16%) of total goods and services in the last five years mainly on security guards. The majority of spending was on property payments, contractors, the Agency, and support/outsourced services. These three (3) items translate to expenditure

on security services and maintenance and repairs. This translates to the department spending R770 million p.a. on security services. Approximately R618.6 million p.a. for security guards, and R130 million p.a. on maintenance and repairs. to protect assets, buildings, and people. The concentrated expenditure on goods and services shows an overreliance on external service providers to provide the department with security making it vulnerable to price volatility resulting in above-market costs for security guards.

**Figure 6:** Spending by objective – security

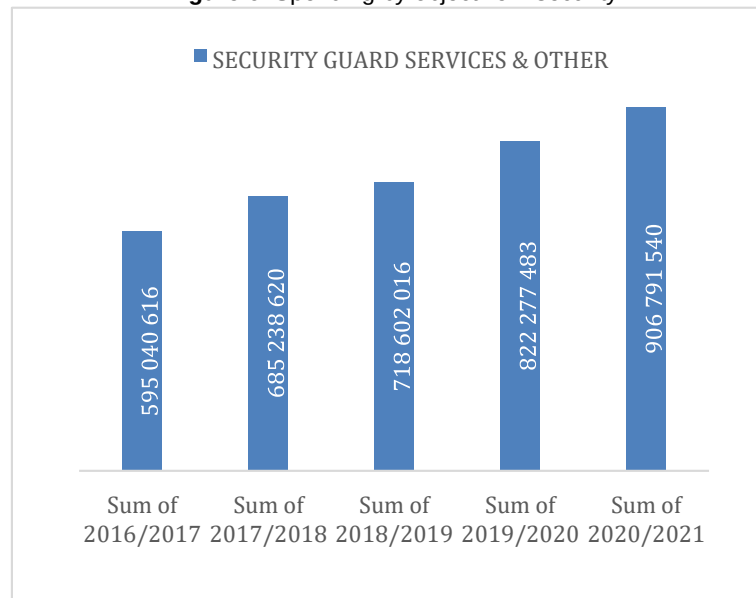
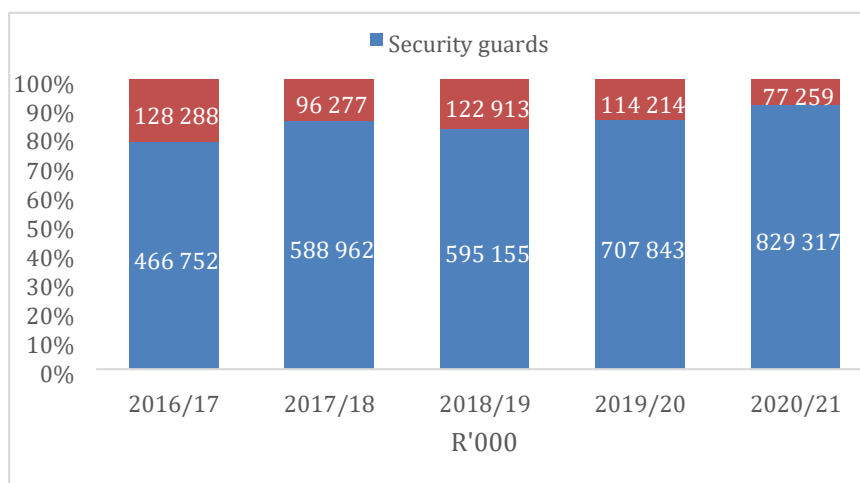


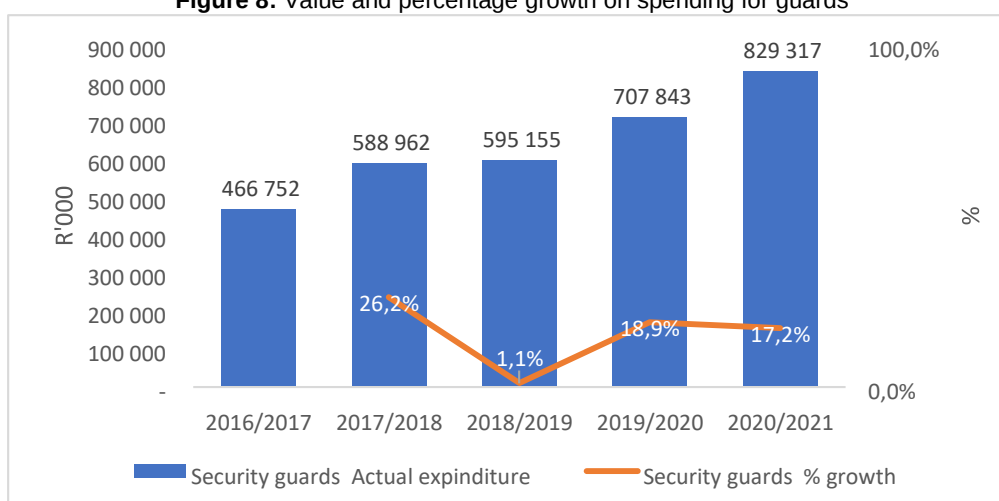
Figure 6 demonstrate that the department's spending on security guards and maintenance has increased steadily over the last five years, from R595 million in 2016/17 to R906.8 million in 2020/21. This figure shows an overreliance by the department on outsourcing rather insourcing security. Security provision in courts and justice services facilities is the responsibility of the DoJCD which it has shifted to the private sector. Besides the high cost of security provision, the department has exposed courts and other justice facilities to other risks emanating from using security guards that are not government cleared or vetted.

**Figure 7:** Breakdown of security guards and other objective

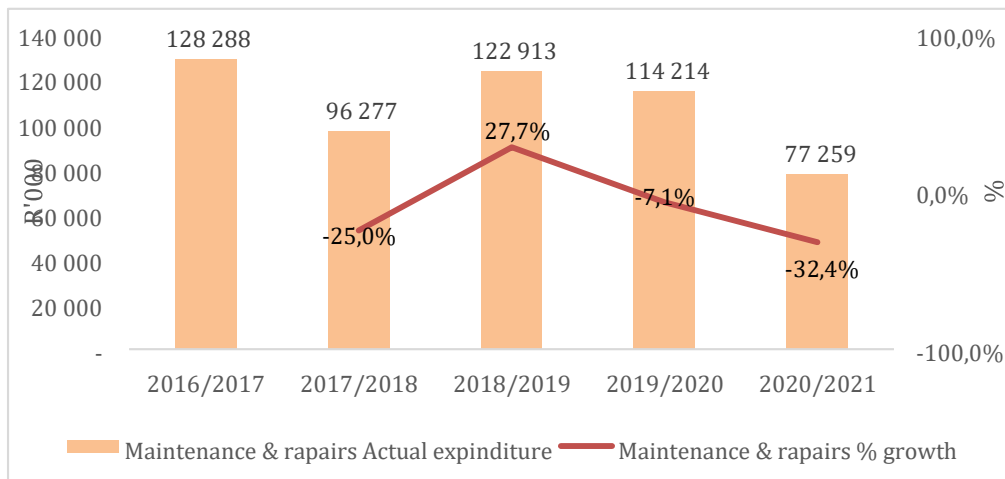


Over 80% of the budget under security guards and other objective has been spent on security guards in the last five years. Whilst 20% is spent on maintaining and repairing security cameras, CCTV systems, control rooms, alarm systems, and access control (i.e. security gates that can only be opened by fingerprints or cards). Despite a huge investment on maintenance and repairs, expenditure on security guards has significantly increased over the period, bringing into the question the nature of these investment. This demonstrates the department spends a significant amount of the budget on protecting people, primarily during the day. A large number of security guards during the daytime shows that the expenditure on security is mainly for protecting people and moveable assets.

**Figure 8: Value and percentage growth on spending for guards**



**Figure 9: Value and percentage growth on for maintenance and repairs**



In Figure 8, the percentage growth in spending for security guards compared to the percentage growth in spending for maintenance and repairs in Figure 9 shows a steady increase. Growth in Figure 8 is positive, indicating an increase in investment in security guards. While the growth in Figure 10 for maintenance and repairs has been declining, indicating decreased investment in security infrastructure. In Figure 9, spending on security guards increased by 26.2% in 2017/18, 1.1% in 2018/17, 18.9% in 2019/20, and 17.2% in 2020/21. This rate of growth far outstrips inflation and the market rate and is a potential long term risk to the fiscus.

In Figure 10, spending on maintenance and repairs shows even high volatility as it shrunk by 25% in 2017/18, increased by 28% in 2018/19, and shrunk by 7% in 2019/20, and 32% in 2020/21, showing disinvestment on security infrastructure may be due to the department not receiving a return on investment. The absence of emphasis on security infrastructure demonstrates a gap in the department's security policy at a strategic level.

## 5.2 Composition of contracts awarded – 2016 to 2020

**Figure 10:** Breakdown of contracts per province



Figure 10 shows that the awarding of contracts from 2016-2020 is the largest in Gauteng, attributable to only Area 1 PSIRA rate for high-risk areas pushing the cost higher in this province. The second-highest contract awarded was in the Eastern Cape mainly due to a very high number of security guards (over 1 000) allocated to this province. KwaZulu-Natal and Western Cape are 3<sup>rd</sup> and 4<sup>th</sup> respectively. Figure 10 demonstrates that four (4) provinces have the largest share of the security contracts awarded in the last five years due to majority of them being urban-centric.

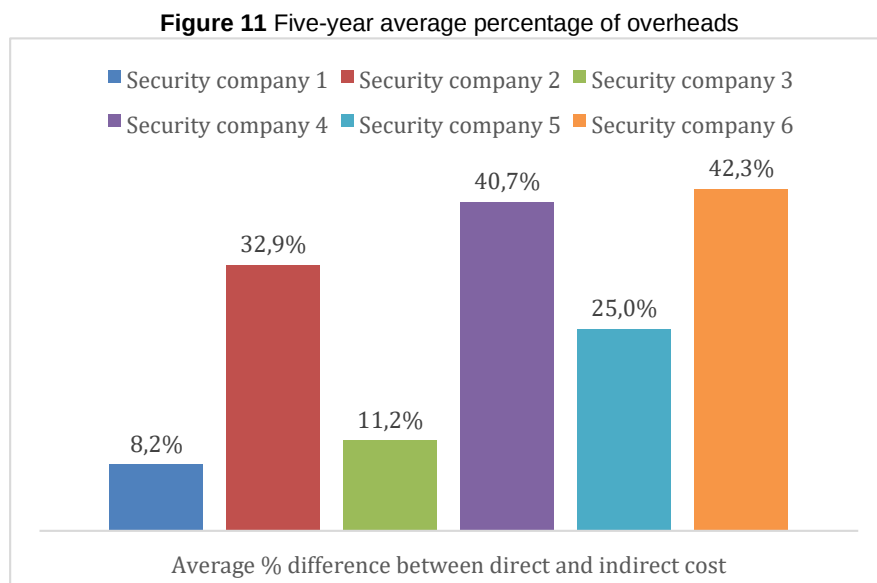


Figure 11 shows that between 2016 and 2020, the share of overheads varied significantly between security companies awarded security contracts. For one company, the average overhead charged to DoCJD was only 8% of the total direct cost, while it was as high as 42.3 per cent for other security companies. Some companies have given the department a significant

discounts compared to the PSIRA rate, whilst 3 or 4 companies have not. We should endeavour to retain the discounts as well as to negotiate down the latter to less than PSIRA rate.

## 6 Options

When developing scenarios for security guards, great care was given to the interpretation of the PSIRA rate card. During the engagement with DoJCD officials, it became clear that they were negotiating with private security companies for a lower overhead percentage. On negotiating a discount for items under direct charges, DoJCD officials were under the impression that it was not possible to negotiate to exclude certain items under direct charges on the PSIRA rate card. Discussions between National Treasury and DoJCD officials revealed that the department could make its own calculation on direct cost and invite service providers to come with tender bids that match or beat their calculation. National Treasury developed a costing model with GTAC in consultation with the department to assist with the costing for security guards.

The analysis during the development of the costing model revealed that PSIRA (market) prices for security guards grew by 6.4% on average in cities and 8.4% in rural areas, as presented in Appendix B. The main cost drivers in security services are rates for security guards. Four different scenarios were calculated using a breakdown of the monthly cost per security guard to unit cost per security guard for each shift as calculated in Tables 5, 6 and 7 below. These calculations were broken down to monthly rate to show unit cost per shift per security guard by facility (Link to costing model in Appendix C).

### 6.1 Development of Security Costing Scenarios

The project team has developed a cost model for security guarding services. This model applies the standard price times volume approach to cost modelling using the PSIRA rate card for price inputs and the number of security guards at each DoJCD building as provided by the DoCJD.

The model recognises that DOJCD uses up to 5 different shift types where it is either paying a different rate of the guards provided or it needs a different number of security guards. This shift types are as follows:

**Table 4:** Five (5) different shift types

| Shift type | Description | Variation in number of guards and rate |
|------------|-------------|----------------------------------------|
|------------|-------------|----------------------------------------|

|                                |                                                  |                                                                                                                                                                                             |
|--------------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Weekday day shift              | 06:00 TO 18:00<br>MONDAY TO FRIDAY               | Typical weekday shift. During this shift, the department requires a high number of guards, but does not need to pay a night or Sunday allowance                                             |
| Saturday day shift             | 06:00 TO 18:00<br>SATURDAY AND<br>PUBLIC HOLIDAY | DoJCD require a smaller number of guards compared to a typical weekday shift, but still do not need to pay a night or Sunday allowance                                                      |
| Sunday day shift               | 06:00 TO 18:00<br>SUNDAY                         | DoJCD require a smaller number of guards compared to a typical weekday shift, but need to pay a Sunday allowance. The number of guards used are usually the same as those used on Saturday. |
| Monday to Saturday Night Shift | 18:00 TO 06:00<br>MONDAY TO<br>SATURDAY          | DoJCD require a smaller number of guards compared to a typical weekday shift and need to pay a night allowance to the guards.                                                               |
| Sunday night shift             | 18:00 TO 06:00<br>SUNDAY                         | DoJCD require a smaller number of guards compared to a typical weekday shift and need to pay both a night and Sunday allowance to the guards.                                               |

As an aside, the pricing schedule currently used by the department only recognises 3 shift types as shown below:

1. Monday to Friday day shift including public holidays
2. Saturday and Sunday (day shift) including public holidays
3. Monday to Sunday night-shift including public holidays

This pricing schedule fails to recognise that as per the PSIRA rate cards are 1.5 times those applicable to Monday to Saturday day or night shifts. Secondly the rate cards are based on a monthly rate per guards as opposed to a rate per guard per shift. In theory, there is nothing wrong with this approach. However, in practice, it introduces the need for additional checks and balances when paying invoices which creates an opportunity for intentional or unintentional revenue leakages.

### 6.1.1 PSIRA Contract Pricing Structure for 2020 (Effective March 2020)

**Table 5:** Rate card calculated per shift (2020)

|  | Cost Per Shift 2020 |           |
|--|---------------------|-----------|
|  | Area 1              | Area 3    |
|  |                     | 18   Page |

| Total Direct Costs Per Shift        | Total Direct Costs Per Shift Per Month | A      | B      | C/D/E  | A      | B      | C/D/E  |
|-------------------------------------|----------------------------------------|--------|--------|--------|--------|--------|--------|
| Number of day per month 30,41666667 | 06:00 TO 18:00 MONDAY TO SATURDAY      | 433,50 | 386,20 | 343,06 | 365,20 | 335,31 | 332,58 |
|                                     | 18:00 TO 06:00 MONDAY TO SATURDAY      | 403,60 | 361,34 | 320,68 | 339,31 | 311,38 | 308,82 |
|                                     | 06:00 TO 18:00 SUNDAY                  | 504,60 | 450,17 | 399,58 | 424,51 | 389,50 | 386,30 |
|                                     | 18:00 TO 06:00 SUNDAY                  | 510,60 | 456,17 | 405,58 | 430,51 | 395,50 | 392,30 |

### 6.1.2 PSIRA Contract Pricing Structure for 2021 (Effective March 2021)

**Table 6:** Rate card calculated per shift (2021)

|                                     |                                        | Cost Per Shift 2021 |        |        |        |        |        |
|-------------------------------------|----------------------------------------|---------------------|--------|--------|--------|--------|--------|
|                                     |                                        | Area 1              |        |        | Area 3 |        |        |
| Total Direct Costs Per Shift        | Total Direct Costs Per Shift Per Month | A                   | B      | C/D/E  | A      | B      | C/D/E  |
| Number of day per month 30,41666667 | 06:00 TO 18:00 MONDAY TO SATURDAY      | 459,57              | 408,32 | 365,18 | 390,44 | 360,55 | 357,81 |
|                                     | 18:00 TO 06:00 MONDAY TO SATURDAY      | 428,04              | 382,15 | 341,49 | 363,00 | 335,06 | 332,51 |
|                                     | 06:00 TO 18:00 SUNDAY                  | 533,37              | 475,01 | 424,42 | 452,32 | 417,32 | 414,12 |
|                                     | 18:00 TO 06:00 SUNDAY                  | 539,37              | 481,01 | 430,42 | 458,32 | 423,32 | 420,12 |

### 6.1.3 PSIRA Contract Pricing Structure for 2022 (Effective March 2022)

**Table 7:** Rate card calculated per shift (2022)

|                                     |                                        | Cost Per Shift 2022 |        |        |        |        |        |
|-------------------------------------|----------------------------------------|---------------------|--------|--------|--------|--------|--------|
|                                     |                                        | Area 1              |        |        | Area 3 |        |        |
| Total Direct Costs Per Shift        | Total Direct Costs Per Shift Per Month | A                   | B      | C/D/E  | A      | B      | C/D/E  |
| Number of day per month 30,41666667 | 06:00 TO 18:00 MONDAY TO SATURDAY      | 491,10              | 435,74 | 392,60 | 420,98 | 391,81 | 379,27 |
|                                     | 18:00 TO 06:00 MONDAY TO SATURDAY      | 497,10              | 441,74 | 398,60 | 426,98 | 397,81 | 385,27 |
|                                     | 06:00 TO 18:00 SUNDAY                  | 567,75              | 505,27 | 454,69 | 485,57 | 451,28 | 438,28 |
|                                     | 18:00 TO 06:00 SUNDAY                  | 573,75              | 511,27 | 460,69 | 491,57 | 457,28 | 444,28 |

The model contains a baseline scenario using the same number of guards used in each of the shift types by the DoJCD under the last set of contracts for its existing buildings. The baseline scenario, assumes that the service provides will charge the department the full 40% provision for overheads on top of the direct and indirect costs incurred for each security guard. In this baseline scenario, it is projected that department's expenditure on guarding services, including VAT should have exceeded or exceed the following amounts in FY 2020/21 and FY 2021/22.

## 6.2 Scenarios

**Table 8:** Projected Baseline Expenditure on Security Guarding Services (Rands)

|                   |                                                                              | FY 2020/21  | FY 2021/22  | FY 2022/23  |
|-------------------|------------------------------------------------------------------------------|-------------|-------------|-------------|
| <b>Scenario 1</b> | Current compliment of security guards at full costs as per monthly rate card | 756 883 196 | 811 439 387 | 885 712 866 |

The projected figure for FY 2020/21 is R149 908 344 less than reported FY 2020/21. The FY 2021/22 projection is R149 881 613 less than the estimated expenditure for FY 2021/22 based

on the estimation of R811 439 387. The FY 2022/23 is R42 641 866 rand less the current budget projection for FY 2022/23. The FY 2020/21 suggest that there has potentially been some form of overbilling during the financial year. This could be attributed to the risk that arises from the current approach to pricing.

In addition to the baseline scenario, the cost model contains 3 other scenarios defined as follows:

- Scenario 2: Current compliment of security guards at monthly rate card, and the overhead provision is discounted by 25 %.
- Scenario 3a: There is a reduction in night time and weekend security compliment to a new norm depending on the area (area 1 of area 3) or type of building, over and above the O/H discount in scenario 2.
- Scenario 3b: Reduction in night-time and weekend security compliment to a new norm with the exception of NPA and DPP Buildings which remain unchanged.

The additional savings derived in scenarios 2,3a and 3b compared to the baseline scenario are shown in the table below.

**Figure 12:** Scenario 2, 3a and 3b

|                    |                                                                                                                                                            | FY 2020/21  | FY 2021/22  | FY 2022/23  |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|
| <b>Scenario 2</b>  | Current compliment of security guards at monthly rate card, where overhead provision is discounted by X %.<br>Where X % = 25%                              | 702 820 111 | 753 479 431 | 822 447 661 |
| <b>Scenario 3a</b> | Reduction in night time and weekend security compliment to a new norm depending on area or type of building, over and above the O/H discount in scenario 2 | 681 221 190 | 730 403 979 | 796 434 079 |
| <b>Scenario 3b</b> | Reduction in night time and weekend security compliment to a new norm with the exception of NPA and DPP Buildings which remain unchanged                   | 687 993 434 | 737 645 302 | 804 604 968 |

### 6.3 Cumulative Savings Across Scenarios

**Table 9:** Efficiency gains per scenario

|  | FY 2020/21 | FY 2021/22 | FY 2022/23 |
|--|------------|------------|------------|
|--|------------|------------|------------|

|                                                     |                                                                                                                                                            |            |            |            |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|------------|
| <b>New Baseline Less Scenario 2</b>                 | Current compliment of security guards at monthly rate card, where overhead provision is discounted by X %.<br>Where X % = 25 %                             | 54 063 085 | 57 959 956 | 63 265 205 |
| <b>New Baseline Less Scenario 2 and Scenario 3a</b> | Reduction in night time and weekend security compliment to a new norm depending on area or type of building, over and above the O/H discount in scenario 2 | 75 662 006 | 81 035 409 | 89 278 786 |
| <b>New Baseline Less Scenario 2 and Scenario 3b</b> | Reduction in night time and weekend security compliment to a new norm with the exception of NPA and DPP Buildings which remain unchanged                   | 68 889 762 | 73 794 085 | 81 107 898 |

#### 6.4 Preferred: Scenario 3a

Four (4) scenarios were considered options for reducing the cost of security guard provision in different locations to realise efficiency gains. Detailed calculation and analysis of the different scenarios demonstrated that scenario 3a promised significant efficiency gains compared to the other three (3) scenarios considered. Scenario 3a takes into account a reduction in the night-time and weekend security compliment to a new norm depending on area or type of building, over and above the proposed overhead discount of 25% offered in scenario 2.

Scenario 3a is the preferred option as it promises more efficiency benefits over a short and long term period. The efficiency improvements in Scenario 3a could result in savings of between R60-90 million per annum over the MTEF. This could amount to R250 million of savings gain over a three (3) year cycle at an annual average growth rate of 8.6% p.a., which can be redirected towards security infrastructure.

## 7 Recommendations

### 7.1 Short-term

- Optimising the number of security guards per shift at the different locations and Negotiating / maintaining the discount on the percentage overhead provided in the PSIRA rate card could results in savings of between R60-90 million per annum over the MTEF Introducing checks and balances to outsourced security risk assessments to avoid conflicts of interest caused by potential links between the companies conducting security risk assessments and those providing security services.

- Requesting security companies to provide costs per guard according to 5 shift types as opposed to the current 3 shift types. To this end, the price schedule used during the bidding process could include a template as shown in Table 11 below. The DoJCD can convert this a total price for the bid based on the assumed number of shift types over the course of the contract or per month. (e.g., a typical month with have 22 Monday to Friday daytime weekday shifts, 4 Saturday day time shifts, 4 Sunday day time shifts, 26 Monday to Saturday Night Shifts, and 4 Sunday Night Shift)
- Cluster all security-related budget and expenditure under one subprogramme for transparency and accountability on security-related expenditure
- Include security-related performance indicators in the Annual Performance Plans, e.g., the number of security breaches, threads or incidences per province, and number of facilities secured per year etc.
- Requesting security companies to breakdown cost per shift rather than per facility during the bidding process
- Conducting yearly reviews or security risk assessment audits in all facilities to ascertain security needs

## **7.2 Medium-term**

- Developing norms and standards to serve as a framework for security services (to establish a national strategy for assuring uniformity in the delivery of security services and related activities, such as the provision of guards and security infrastructure)
- Trade-off – increasing investment in security infrastructure by reducing investment on security guards.

## **7.3 Long-term**

- Engaging PSIRA to adjust rates and negotiate the potential of amending the security charge model (Pricing Structure) to include shift-based calculations, i.e. providing a simple breakdown of the monthly rates for the department(s) to understand (possible implication for the whole government)
- Exploring a transversal contract for security service, i.e. a decrease in cost per unit of output enables an increase in scale (possible implication for the whole government)
- Possible adoption of the costing tool (model) (for security guards) when costing tender bids. Costing model to be handed over to the DoJCD
- Inviting PSIRA through the Office of the Chief Procurement Officer (OCPO) to help develop a set of guidelines to aid the department(s) avoid hidden costs when procuring private security guards

## 8 Actions

- Arrange meetings with PSIRA to discuss rate card optimization for DoJCD (possibly the public sector)
- Adopting the National Treasury and GTAC costing model to save money on security guards
- Working with the Chief Procurement Officer and PSIRA to draft guidelines for private security contract
- Requesting security companies to submit monthly work attendance sheets showing the number of guards who actually worked during each of the 5 shift types during the month.

The monthly work attendance sheet could be aligned to Table 11 below

Proposed Pricing Schedule Template to be used during the tender process:

**Table 10:** Proposed pricing schedule

|        |                                            | Rate per guard per shift (total costs including provision for overhead) |         |               |                 |         |                             |
|--------|--------------------------------------------|-------------------------------------------------------------------------|---------|---------------|-----------------|---------|-----------------------------|
| Area   | Shift                                      | Grade A                                                                 | Grade B | Grade C Armed | Grade C Unarmed | Grade D | Control Room CCTV - Grade C |
| Area 1 | 06:00 TO 18:00 MONDAY TO FRIDAY            | To be completed by Service Provider                                     |         |               |                 |         |                             |
|        | 06:00 TO 18:00 SATURDAY AND PUBLIC HOLIDAY |                                                                         |         |               |                 |         |                             |
|        | 06:00 TO 18:00 SUNDAY                      |                                                                         |         |               |                 |         |                             |
|        | 18:00 TO 06:00 MONDAY TO SATURDAY          |                                                                         |         |               |                 |         |                             |
|        | 18:00 TO 06:00 SUNDAY                      |                                                                         |         |               |                 |         |                             |
| Area 3 | 06:00 TO 18:00 MONDAY TO FRIDAY            |                                                                         |         |               |                 |         |                             |
|        | 06:00 TO 18:00 SATURDAY AND PUBLIC HOLIDAY |                                                                         |         |               |                 |         |                             |
|        | 06:00 TO 18:00 SUNDAY                      |                                                                         |         |               |                 |         |                             |
|        | 18:00 TO 06:00 MONDAY TO SATURDAY          |                                                                         |         |               |                 |         |                             |
|        | 18:00 TO 06:00 SUNDAY                      |                                                                         |         |               |                 |         |                             |

**Figure 13:** Work attendance and billing form per shift for Security Guard

|               |  |
|---------------|--|
| Area          |  |
| Building name |  |

|                                            | Number of Grade By Guards who reported for duty per shift type on that day of the month |                                            |                       |                                   |                       |
|--------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|-----------------------|-----------------------------------|-----------------------|
| Day of the month                           | 06:00 TO 18:00 MONDAY TO FRIDAY                                                         | 06:00 TO 18:00 SATURDAY AND PUBLIC HOLIDAY | 06:00 TO 18:00 SUNDAY | 18:00 TO 06:00 MONDAY TO SATURDAY | 18:00 TO 06:00 SUNDAY |
| 1                                          |                                                                                         |                                            |                       |                                   |                       |
| 2                                          |                                                                                         |                                            |                       |                                   |                       |
| 3                                          |                                                                                         |                                            |                       |                                   |                       |
| 4                                          |                                                                                         |                                            |                       |                                   |                       |
| 5                                          |                                                                                         |                                            |                       |                                   |                       |
| 6                                          |                                                                                         |                                            |                       |                                   |                       |
| 7                                          |                                                                                         |                                            |                       |                                   |                       |
| 8                                          |                                                                                         |                                            |                       |                                   |                       |
| 9                                          |                                                                                         |                                            |                       |                                   |                       |
| 10                                         |                                                                                         |                                            |                       |                                   |                       |
| 11                                         |                                                                                         |                                            |                       |                                   |                       |
| 12                                         |                                                                                         |                                            |                       |                                   |                       |
| 13                                         |                                                                                         |                                            |                       |                                   |                       |
| 14                                         |                                                                                         |                                            |                       |                                   |                       |
| 15                                         |                                                                                         |                                            |                       |                                   |                       |
| 16                                         |                                                                                         |                                            |                       |                                   |                       |
| 17                                         |                                                                                         |                                            |                       |                                   |                       |
| 18                                         |                                                                                         |                                            |                       |                                   |                       |
| 19                                         |                                                                                         |                                            |                       |                                   |                       |
| 20                                         |                                                                                         |                                            |                       |                                   |                       |
| 21                                         |                                                                                         |                                            |                       |                                   |                       |
| 22                                         |                                                                                         |                                            |                       |                                   |                       |
| 23                                         |                                                                                         |                                            |                       |                                   |                       |
| 24                                         |                                                                                         |                                            |                       |                                   |                       |
| 25                                         |                                                                                         |                                            |                       |                                   |                       |
| 26                                         |                                                                                         |                                            |                       |                                   |                       |
| 27                                         |                                                                                         |                                            |                       |                                   |                       |
| 28                                         |                                                                                         |                                            |                       |                                   |                       |
| 29                                         |                                                                                         |                                            |                       |                                   |                       |
| 30                                         |                                                                                         |                                            |                       |                                   |                       |
| Total for the Month                        |                                                                                         |                                            |                       |                                   |                       |
| Rate per guard per shift                   |                                                                                         |                                            |                       |                                   |                       |
| Total Billing for the Month per shift type |                                                                                         |                                            |                       |                                   |                       |

|                                                                 |  |
|-----------------------------------------------------------------|--|
| <b>Total<br/>Billing<br/>per<br/>Month<br/>Per<br/>Building</b> |  |
| <b>Submitt<br/>ed by</b>                                        |  |
| <b>Verified<br/>by</b>                                          |  |
| <b>Approv<br/>ed by</b>                                         |  |

# Appendices

## Appendix A

| Firm              | Province        | Bid Number              |                 | Item no | Area   | Facility                                               |
|-------------------|-----------------|-------------------------|-----------------|---------|--------|--------------------------------------------------------|
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.03 | Area 1 | NATIONAL OFFICE: PRETMED BUILDING                      |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.03 | Area 1 | NATIONAL OFFICE: PRETMED BUILDING - Receptionist       |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.02 | Area 1 | NATIONAL OFFICE: MOMENTUM CENTRE                       |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.02 | Area 1 | NATIONAL OFFICE: MOMENTUM CENTRE - Receptionist        |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.04 | Area 1 | NATIONAL OFFICE: MOMENTUM CENTRE (CONTROL ROOM)        |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.10 | Area 1 | JUSTICE COLLEGE, PRETORIA                              |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.11 | Area 1 | MAGISTRATE COMMISSION/QUALITY ASSURANCE                |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.08 | Area 1 | MASTER OF THE HIGH COURT, PRETORIA                     |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.07 | Area 1 | NATIONAL OFFICE: COMMISSION OF INQUIRY INTO HIGHER EDU |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.05 | Area 1 | NATIONAL OFFICE: SALU BUILDING                         |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.05 | Area 1 | NATIONAL OFFICE: SALU BUILDING - Receptionist          |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.06 | Area 1 | NATIONAL OFFICE: SALU BUILDING (CONTROL ROOM)          |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.13 | Area 1 | OCI: MORVEST BUILDING: MIDRAND                         |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.09 | Area 1 | RULES BOARD OFFICE, PRETORIA                           |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.01 | Area 1 | SOUTH AFRICAN LAW COMMISSION                           |
| MCC SEC           | National Office | RFB 2016 15 NO          | NATIONAL OFFICE | 10.1.12 | Area 1 | STATE ATTORNEY (S/A): PRETORIA                         |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.113 | Area 1 | SPECIALIZED COMMERCIAL CRIME COURT PORT ELIZABETH      |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.61  | Area 3 | ALICE                                                  |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.5   | Area 3 | KING WILLIAM'S TOWN                                    |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.16  | Area 3 | ABERDEEN                                               |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.34  | Area 3 | ADELAIDE                                               |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.38  | Area 3 | ALEXANDRIA                                             |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.116 | Area 3 | ALEXANDRIA (EC) BRANCH COURT, KINKELBOS                |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.64  | Area 3 | ALEXANDRIA: BRANCH COURT, KENTON ON SEA                |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.65  | Area 3 | ALEXANDRIA: BRANCH COURT, PATERSON                     |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.69  | Area 3 | ALIWAL NORTH                                           |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.115 | Area 3 | BALFOUR (SEYMOUR)                                      |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.70  | Area 3 | BARKLEY EAST                                           |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.44  | Area 3 | BEDFORD                                                |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.87  | Area 3 | BIZANA                                                 |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.50  | Area 3 | BURGERSDORP                                            |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.75  | Area 3 | BUTTERWORTH                                            |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.67  | Area 3 | CALA                                                   |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.43  | Area 3 | CATHCART                                               |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.80  | Area 3 | CENTANI                                                |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.71  | Area 3 | COPIMVABA                                              |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.106 | Area 3 | CRADOCK                                                |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.19  | Area 3 | DIVORCE COURT: KING WILLIAMS TOWN                      |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.72  | Area 3 | DORDRECHT                                              |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.7   | Area 3 | EAST LONDON                                            |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.90  | Area 3 | ELLIOT                                                 |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.89  | Area 3 | ELLIOTDALE                                             |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.95  | Area 3 | ENGCOBO                                                |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.30  | Area 3 | EZIBELENI                                              |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.20  | Area 3 | FAMILY ADVOCATE EAST LONDON                            |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.23  | Area 1 | FAMILY ADVOCATE PORT ELIZABETH                         |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.100 | Area 3 | FAMILY ADVOCATE: UMTATHA                               |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.84  | Area 3 | FLAGSTAFF                                              |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.59  | Area 3 | FORT BEAUFORT                                          |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.59  | Area 3 | FORT BEAUFORT                                          |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.27  | Area 1 | GELVANDALE                                             |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.40  | Area 3 | GRAAFF REINET                                          |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.6   | Area 3 | GRAHAMSTOWN                                            |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.114 | Area 3 | GRAHAMSTOWN: BRANCH COURT, ALICEDALE                   |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.60  | Area 3 | HANKEY                                                 |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.12  | Area 3 | HIGH COURT BHISHO                                      |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.55  | Area 3 | HOFMEYR                                                |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.45  | Area 3 | HUMANSDORP                                             |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.79  | Area 3 | IDUTYWA                                                |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.73  | Area 3 | INDWE                                                  |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.18  | Area 3 | JAMESTOWN                                              |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.51  | Area 3 | JANSENVILLE                                            |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.56  | Area 3 | JOUBERTINA                                             |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.21  | Area 3 | KEISKAMMAHOEK                                          |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.46  | Area 3 | KIRKWOOD                                               |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.66  | Area 3 | KIRKWOOD: BRANCH COURT, ADDO                           |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.32  | Area 3 | KOMGA                                                  |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.35  | Area 1 | KWANOBUHLE                                             |
| FIDELITY SECURITY | Eastern Cape    | RFB2016 15 EASTERN CAPE | EASTERN CAPE    | 2.1.28  | Area 1 | LABOUR COURT PORT ELIZABETH                            |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.74  | Area 3 | LADY FRERE                                             |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.52  | Area 3 | LADY GREY                                              |
| MCC SEC           | Eastern Cape    | RFB2016 15 EC           | EASTERN CAPE    | 2.1.91  | Area 3 | LIBODE                                                 |

|                   |              |               |              |         |        |                    |
|-------------------|--------------|---------------|--------------|---------|--------|--------------------|
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.104 | Area 3 | LUSIKISIKI         |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.92  | Area 3 | MACLEAR            |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.86  | Area 3 | MALUTI             |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.11  | Area 3 | MASTER GRAHAMSTOWN |

|                   |              |               |              |         |        |                                          |
|-------------------|--------------|---------------|--------------|---------|--------|------------------------------------------|
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.39  | Area 1 | MASTER HIGH COURT: PORT ELIZABETH        |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.33  | Area 3 | MASTER OF THE HIGH COURT: BHISHO         |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.101 | Area 3 | MASTER OF THE HIGH UMTHATHA              |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.8   | Area 3 | MDANTSANE                                |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.31  | Area 3 | MIDDLEBURG (EC)                          |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.22  | Area 3 | MIDDLEDRIFT                              |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.47  | Area 3 | MOLTENO                                  |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.24  | Area 1 | MOTHERWELL                               |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.88  | Area 3 | MOUNT FLETCHER                           |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.81  | Area 3 | MOUNT FRERE                              |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.85  | Area 3 | MOUNT. AYLIF                             |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.93  | Area 3 | MQANDULI                                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.94  | Area 3 | MTHATHA                                  |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.25  | Area 1 | NERINA PLACE OF SAFETY                   |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.15  | Area 1 | NEW BRIGHTON                             |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.4   | Area 1 | NEW LAW COURT PORT ELIZABETH             |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.96  | Area 3 | NGQELENI                                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.118 | Area 3 | NPA: ALIWAL NORTH NPA OFFICE             |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.117 | Area 3 | NPA: CRADOCK NPA OFFICE                  |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.109 | Area 3 | NPA: DDPB BHISHO                         |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.108 | Area 3 | NPA: DPP GRAHAMSTOWN                     |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.110 | Area 3 | NPA: DPP MTHATHA                         |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.107 | Area 3 | NPA: DSO EAST LONDON                     |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.112 | Area 3 | NPA: GRAAF REINET                        |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.111 | Area 1 | NPA: SCCU PORT ELIZABETH                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.76  | Area 3 | NQAMAKWE                                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.37  | Area 3 | NTABETHEMBA                              |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.53  | Area 3 | PEARSTON                                 |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.36  | Area 3 | PEDDIE                                   |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.41  | Area 3 | PORT ALFRED                              |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.82  | Area 3 | PORT ST JOHNS                            |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.9   | Area 3 | QUEENSTOWN                               |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.97  | Area 3 | QUMBU                                    |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.99  | Area 3 | REGISTRAR OF HIGH COURT MATHATHA         |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.63  | Area 3 | REGISTRAR OF THE HIGH GRAHAMSTOWN        |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.10  | Area 1 | REGISTRAR PORT ELIZABETH                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.13  | Area 3 | SEYMOUR                                  |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.14  | Area 3 | SHARED COURT SERVICE CENTRE EASTERN CAPE |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.48  | Area 3 | SOMERSET EAST                            |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.105 | Area 3 | SOMERSET EAST: BRANCH COURT, COOK HOUSE  |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.26  | Area 3 | STATE ATTORNEY EAST LONDON               |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.102 | Area 1 | STATE ATTORNEY: PORT ELIZABETH           |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.103 | Area 3 | STATE ATTORNEY: UMTHATHA                 |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.68  | Area 3 | STERKSPRUIT                              |
| MCC SEC           | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.54  | Area 3 | STEYNSBURG                               |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15 EC | EASTERN CAPE | 2.1.58  | Area 3 | STEYTLERVILLE                            |

|                   |              |                            |              |        |        |                                  |
|-------------------|--------------|----------------------------|--------------|--------|--------|----------------------------------|
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.57 | Area 3 | STREKSTROOM                      |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.17 | Area 3 | STUTTERHEIM                      |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.83 | Area 3 | TABANKULU                        |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.49 | Area 3 | TARKASTAD                        |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.98 | Area 3 | TSOLO                            |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.77 | Area 3 | TSOMO                            |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15<br>EASTERN CAPE |              | 2.1.3  | Area 1 | UITENHAGE                        |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.29 | Area 3 | VENTERSTAD                       |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.1  | Area 3 | WHITTLESEA                       |
| FIDELITY SECURITY | Eastern Cape | RFB2016 15<br>EASTERN CAPE |              | 2.1.42 | Area 3 | WILLOWMORE                       |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.78 | Area 3 | WILLOWVALE                       |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.2  | Area 3 | ZWELITSHA                        |
| MCC SEC           | Eastern Cape | RFB2016 15 EC              | EASTERN CAPE | 2.1.62 | Area 3 | ZWELITSHA: BRANCH COURT, DIMBAZA |

|               |            |                |            |        |        |                                         |
|---------------|------------|----------------|------------|--------|--------|-----------------------------------------|
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.2  | Area 3 | APPEAL COURT: BLOEMFONTEIN              |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.38 | Area 3 | BATHO (BLOEMFONTEIN)                    |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.23 | Area 3 | BETHLEHEM                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.6  | Area 3 | BETHULE                                 |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.4  | Area 3 | BLOEMFONTEIN (MAIN COURT)               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.74 | Area 3 | BLOEMFONTEIN: BRANCH COURT, BLOEMSPRUIT |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.16 | Area 3 | BOSHOF                                  |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.25 | Area 3 | BOTHAVILLE                              |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.5  | Area 3 | BOTSHABELO                              |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.53 | Area 3 | BRANDFORT                               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.29 | Area 3 | BUILT FONTEIN                           |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.82 | Area 3 | CHRIS DE WET (TRAFFIC OFFENCES COURT)   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.39 | Area 3 | CLOCOLAN                                |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.67 | Area 3 | DEALESVILLE                             |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.60 | Area 3 | DEWETSDORP                              |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.37 | Area 3 | DOMESTIC VIOLENT COURT: BLOEMFONTEIN    |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.35 | Area 3 | EDENBURG                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.76 | Area 3 | EDENVILLE                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.41 | Area 3 | EXCELSIOR                               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.83 | Area 3 | FAMILY ADVOCATE, BLOEMFONTEIN           |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.34 | Area 3 | FAURESMTIH                              |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.27 | Area 3 | FICKSBURG                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.62 | Area 3 | FOURIESBURG                             |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.11 | Area 3 | FRANKFORT                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.15 | Area 3 | HARRISMITH                              |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.52 | Area 3 | HEILBRON                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.19 | Area 3 | HENNENMAN                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.68 | Area 3 | HERTZOGVILLE                            |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.66 | Area 3 | HOBHOUSE                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.44 | Area 3 | HOOPSTAD                                |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.57 | Area 3 | JACOBSDAL                               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.70 | Area 3 | JAGGERSFONTEIN                          |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.69 | Area 3 | KESTEL                                  |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.71 | Area 3 | KOFFIFONTEIN                            |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.50 | Area 3 | KOPPIES                                 |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.20 | Area 3 | KROONSTAD                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.33 | Area 3 | LADYBRAND                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.43 | Area 3 | LINDLEY                                 |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.73 | Area 3 | LUCKHOF (FAURISMITH)                    |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.13 | Area 3 | MAKWANE                                 |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.54 | Area 3 | MARQUAD                                 |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.26 | Area 3 | MASTER OF THE HIGH COURT: BLOEMFONTEIN  |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.77 | Area 3 | MEMEL                                   |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.81 | Area 3 | NPA: DPP BLOEMFONTEIN                   |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.79 | Area 3 | NPA: TELKOM RENTAL BUILDING             |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.36 | Area 3 | ODENDAALRUS                             |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.10 | Area 3 | PARYS                                   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.47 | Area 3 | PAULROUX                                |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.30 | Area 3 | PETRUSBURG                              |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.64 | Area 3 | PETRUSSTEYN                             |

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| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.58 | Area 3 | PHILLIPOLIS                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.84 | Area 3 | PHUTHADITJHABA JUVENILE COURT             |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.12 | Area 3 | PHUTHADITSHABA                            |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.61 | Area 3 | REDDERBURG                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.3  | Area 3 | REGISTRAR OF THE HIGH COURT: BLOEMFONTEIN |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.55 | Area 3 | REITZ                                     |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.7  | Area 3 | ROUXVILLE                                 |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.21 | Area 1 | SASOLBURG                                 |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.42 | Area 3 | SENEKAL                                   |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.1  | Area 3 | SHARED COURT SERVICE CENTRE, FREE STATE   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.59 | Area 3 | SMITHFIELD                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.49 | Area 3 | SPRINGFONTEIN                             |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.85 | Area 3 | STATE ATTORNEY BLOEMFONTEIN               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.65 | Area 3 | STEINSRUS                                 |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.22 | Area 3 | THABA-NCHU                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.31 | Area 3 | THEUNISSEN                                |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.63 | Area 3 | TROMPSBURG                                |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.14 | Area 3 | TSEKI                                     |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.17 | Area 3 | TSESENG                                   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.40 | Area 3 | TWEELING (FRANKFORT)                      |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.80 | Area 3 | TWEESPRUIT PERIODICAL COURT               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.48 | Area 3 | VENTERSBURG                               |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.8  | Area 3 | VILJOENSKROON                             |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.56 | Area 3 | VILLIERS                                  |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.28 | Area 3 | VIRGINIA                                  |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.18 | Area 3 | VREDE                                     |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.75 | Area 3 | VREDE: PERIODICAL COURT, CORNELIA         |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.9  | Area 3 | VREDEFORT                                 |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.78 | Area 3 | WARDEN                                    |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.24 | Area 3 | WELKOM                                    |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.45 | Area 3 | WEPENER                                   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.46 | Area 3 | WESSELSBRON                               |
| MABOTWANE SEC | Free State | RFB 2016 15 FS | FREE STATE | 7.1.72 | Area 3 | WHITE HOUSE (APPEAL COURT): BLOEMFONTEIN  |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.51 | Area 3 | WINBURG                                   |
| JACKCLIFFY    | Free State | RFB 2016 15 FS | FREE STATE | 7.1.32 | Area 3 | ZASTRON                                   |

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|--------------|---------|----------------|---------|--------|--------|-----------------------------------------|
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.36 | Area 1 | BENONI                                  |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.31 | Area 1 | BENONI, BRANCH COURT DAVEYTON           |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.3  | Area 1 | BOKSBURG                                |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.48 | Area 1 | BOKSBURG: BRANCH COURT, VOSLOORUS       |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.57 | Area 1 | BRAKPAN                                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.32 | Area 1 | BRAKPAN, BRANCH COURT TSAKANE           |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.46 | Area 1 | BRONKHORSTSPRUIT                        |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.74 | Area 1 | CENTURION COURT                         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.2  | Area 1 | CONSTITUTIONAL COURT, BRAAMFONTEIN      |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.37 | Area 1 | CULLINAN                                |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.70 | Area 1 | DEVON                                   |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.68 | Area 1 | DUNOTAR                                 |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.69 | Area 1 | EKANGALA                                |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.27 | Area 1 | FAMILY ADVOCATE, JOHANNESBURG           |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.19 | Area 1 | FAMILY ADVOCATE, PRETORIA               |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.25 | Area 1 | FAMILY COURT, BOKSBURG                  |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.76 | Area 1 | FOCHVILLE MAGISTRATE COURT              |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.4  | Area 1 | GERMISTON                               |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.50 | Area 1 | GERMISTON: BRANCH COURT, EDENVALE       |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.5  | Area 1 | GERMISTON: BRANCH COURT, HARDACH STREET |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.66 | Area 1 | HATFIELD                                |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.38 | Area 1 | HEIDELBERG (GP)                         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.64 | Area 1 | INNES CHAMBERS BUILDING                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.40 | Area 1 | JOHANNESBURG: BRANCH COURT, HILLBROW    |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.7  | Area 1 | JOHANNESBURG: BRANCH COURT, KLIPTOWN    |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.20 | Area 1 | JOHANNESBURG                            |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.43 | Area 1 | JOHANNESBURG: BRANCH COURT, MEADOWLANDS |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.10 | Area 1 | JOHANNESBURG: 15 MARKET STREET          |

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| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.39 | Area 1 | JOHANNESBURG: BRANCH COURT, BOOYSEN                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.6  | Area 1 | JOHANNESBURG: BRANCH COURT, BRIXTON                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.41 | Area 1 | JOHANNESBURG: BRANCH COURT, JEPPE                   |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.42 | Area 1 | JOHANNESBURG: BRANCH COURT, LENASIA                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.44 | Area 1 | JOHANNESBURG: BRANCH COURT, NEWLANDS                |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.9  | Area 1 | JOHANNESBURG: BRANCH COURT, SOWETO (PROTEA)         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.73 | Area 1 | JOHANNESBURG: LAND CLAIMS COURT                     |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.8  | Area 1 | JOHANNESBURG: ORLANDO                               |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.11 | Area 1 | KEMPTON PARK                                        |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.12 | Area 1 | KEMPTON PARK: BRANCH COURT, TEMBISA                 |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.21 | Area 1 | KRUGERSDORP                                         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.35 | Area 1 | KRUGERSDORP: BRANCH COURT, KAGISO                   |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.15 | Area 1 | MAMELODI FAMILY SERVICES: PRETORIA                  |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.28 | Area 1 | MASTER OF THE HIGH COURT, JOHANNESBURG              |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.47 | Area 1 | MEYERTON                                            |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.45 | Area 1 | NIGEL                                               |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.60 | Area 1 | NPA: DPP JOHANNESBURG                               |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.61 | Area 1 | NPA: DPP PRETORIA                                   |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.62 | Area 1 | NPA: SCCU, PRETORIA                                 |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.79 | Area 1 | NPA: VGM BUILDING                                   |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.56 | Area 1 | OBERHOLZER                                          |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.72 | Area 1 | OBERHOLZER, BRANCH COURT; EVATON                    |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.30 | Area 1 | OBERHOLZER, BRANCH COURT; KHUTSONG                  |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.78 | Area 1 | ORANGE FARM JOHANNESBURG EXT 4                      |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.71 | Area 1 | PALM RIDGE                                          |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.22 | Area 1 | PRETORIA                                            |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.13 | Area 1 | PRETORIA NORTH                                      |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.14 | Area 1 | PRETORIA NORTH: BRANCH COURT, MAMELODI              |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.49 | Area 1 | PRETORIA: BRANCH COURT, ATTERIDGEVILLE              |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.58 | Area 1 | PRETORIA: SPECIALIZED COMMERCIAL CRIME COURT        |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.16 | Area 1 | RANDBURG                                            |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.34 | Area 1 | RANDBURG: BRANCH COURT, MIDRAND                     |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.18 | Area 1 | RANDBURG: BRANCH COURT, WYNBERG/ALEXANDRIA          |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.29 | Area 1 | RANDFONTEIN                                         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.1  | Area 1 | REGISTRAR OF THE HIGH COURT, JOHANNESBURG           |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.23 | Area 1 | REGISTRAR OF THE HIGH COURT, PRETORIA               |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.24 | Area 1 | REGISTRAR OF THE HIGH COURT, PRETORIA, PALACE       |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.26 | Area 1 | REGISTRAR OF THE LABOUR COURT, JHB                  |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.33 | Area 1 | ROODEPOORT                                          |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.65 | Area 1 | SHARED COURT SERVICE CENTRE, GAUTENG                |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.17 | Area 1 | SOSHANGUVE                                          |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.67 | Area 1 | SPECIALIZED COMMERCIAL CRIME, JHB, 64 ELLOFF STREET |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.51 | Area 1 | SPRINGS                                             |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.52 | Area 1 | SPRINGS: BRANCH COURT, KWA-THEMA                    |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.63 | Area 1 | STATE ATTORNEY: JOHANNESBURG                        |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.59 | Area 1 | VANDEBULPARK                                        |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.53 | Area 1 | VANDEBULPARK: BRANCH COURT, SEBOKENG                |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.55 | Area 1 | VEREENIGING                                         |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.75 | Area 1 | VEREENIGING: FAMILY COURT                           |
| MCC SEC      | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.77 | Area 1 | WELBEKEND MAGISTRATE COURT                          |
| FIDELITY SEC | Gauteng | RFB 2016 15 GP | GAUTENG | 3.1.54 | Area 1 | WESTONARIA                                          |

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| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.1  | Area 3 | BABANANGO                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.2  | Area 3 | BERGVILLE                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN<br>KWAZULU NATAL | 1.1.40 | Area 1 | CAMPERDOWN                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN<br>KWAZULU NATAL | 1.1.54 | Area 1 | CHATSWORTH                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.3  | Area 3 | COLENZO                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.92 | Area 3 | COLENZO: BRANCH COURT, WINTERTON |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.4  | Area 3 | DANNHAUSER                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.62 | Area 3 | DUKUZA                           |

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| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.60  | Area 3 | DUNDEE                                           |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.70  | Area 1 | DURBAN MAG                                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.94  | Area 1 | DURBAN: COMMUNITY COURT, POINT                   |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.91  | Area 1 | DURBAN: PERIODICAL COURT, AMANZIMTOTI            |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.90  | Area 1 | DURBAN: PERIODICAL COURT, WENTWORTH              |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.53  | Area 3 | EKUVUKENI                                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.69  | Area 3 | EMLAZI                                           |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.96  | Area 3 | EMLAZI: PERIODICAL COURT, MID-ILLOVO             |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.77  | Area 3 | EMNAMBITHI                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.75  | Area 3 | EMPANGENI                                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.87  | Area 3 | EMZUMBE                                          |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.108 | Area 3 | EMZUMBE: PERIODICAL COURT, UMZINTO               |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.5   | Area 3 | ENSELENI                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.110 | Area 3 | ENSELENI: PERIODICAL COURT, KWAMBONAMBI          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.71  | Area 3 | ESCOURT                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.65  | Area 3 | ESHOWE                                           |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.26  | Area 1 | FAMILY ADVOCATE: DURBAN                          |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.72  | Area 3 | FAMILY ADVOCATE: PIETERMARITZBURG                |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.52  | Area 3 | GLENCOE                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.56  | Area 3 | GREYTOWN                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.12  | Area 3 | HARDING                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.6   | Area 3 | HIMEVILLE                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.7   | Area 3 | HLABISA                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.113 | Area 3 | HLABISA: PERIODICAL COURT, HLUHLUWE              |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.85  | Area 3 | HLANGANANI                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.100 | Area 3 | HLANGANANI: PERIODICAL COURT, DONNYBROOK         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.36  | Area 3 | HOWICK                                           |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.58  | Area 3 | IMPENDLE                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.35  | Area 3 | INGWAVUMA                                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.22  | Area 1 | INKHANYESI : PERIODICAL COURT, SUNDUMBILI        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.80  | Area 3 | INKHANYEZI                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.51  | Area 3 | IXOPO                                            |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.50  | Area 3 | IZINGOLWENI                                      |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.39  | Area 3 | KOKSTAD                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.8   | Area 3 | KRANSKOP                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.9   | Area 3 | KWA MSANE                                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.25  | Area 1 | LABOUR COURT: DURBAN                             |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.61  | Area 3 | LADYSMITH                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.78  | Area 3 | LOUWSBURG                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.29  | Area 3 | MADADENI                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.10  | Area 3 | MAGUDU                                           |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.30  | Area 3 | MAHLABATINI                                      |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.11  | Area 3 | MANGUZI                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.86  | Area 3 | MAPHUMULO                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.99  | Area 3 | MAPHUMULO: PERIODICAL COURT, NSUZE               |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.18  | Area 3 | MASTER OF THE HIGH COURT COLONIAL BUILDING (PMB) |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.13  | Area 3 | MATATIELE                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.81  | Area 3 | MELMOTH                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.59  | Area 3 | MOOIRIVIER                                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.49  | Area 1 | MPUMALANGA                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.84  | Area 3 | MSINGA                                           |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.93  | Area 3 | MSINGA: PERIODICAL COURT, POMEROY                |

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|--------------------|---------------|----------------------------------|---------|--------|-------------------------------------------------|
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.83  | Area 3 | MTUBATUBA                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.57  | Area 3 | MTUNZINI                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.109 | Area 3 | MTUNZINI: PERIODICAL COURT, GINGINDLOVO         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.107 | Area 3 | MTUNZINI: PERIODICAL COURT, NYONI               |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.37  | Area 3 | NDWEDWE                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.103 | Area 3 | NEW CASTLE: PERIODICAL COURT, CHARLESTOWN       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.31  | Area 3 | NEW HANOVER                                     |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.82  | Area 3 | NEWCASTLE                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.48  | Area 3 | NKANDLA                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.47  | Area 3 | NONGOMA                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.105 | Area 3 | NONGOMA: PERIODICAL COURT, MBAZWANA             |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.114 | Area 1 | NPA: DPP DURBAN: SOUTHERN LIFE BUILDING         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.116 | Area 3 | NPA: DPP PIETERMARITZBURG                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.115 | Area 1 | NPA: SPECIALISED COMMERCIAL CRIME UNIT DURBAN   |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.79  | Area 3 | NQUTU                                           |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.106 | Area 3 | NQUTU: PERIODICAL COURT, EKHOME                 |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.42  | Area 1 | NTUZUMA MAGISTRATE COURT - BRIDGE CITY          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.32  | Area 3 | ONGOYE                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.14  | Area 3 | PAULPIETERSBURG                                 |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.74  | Area 3 | PHUNGASHE                                       |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.98  | Area 3 | PHUNGASHE HIGHFLATS OFFICE                      |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.28  | Area 3 | PIETERMARITZBURG FAMILY COURT(ANNEXE)           |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.44  | Area 3 | PIETERMARITZBURG MAGISTRATE                     |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.41  | Area 1 | PINETOWN                                        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.63  | Area 3 | PONGOLA                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.38  | Area 3 | PORT SHEPSTONE                                  |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.88  | Area 3 | PORT SHEPSTONE: BRANCH COURT, RAMSGATE          |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.66  | Area 1 | REGIONAL OFFICE KZN (Shared Court Service)      |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.73  | Area 1 | REGISTRAR HIGH COURT: DURBAN                    |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.76  | Area 3 | REGISTRAR HIGH COURT: PIETERMARITZBURG          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.67  | Area 3 | RICHARDS BAY                                    |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.33  | Area 3 | RICHMOND                                        |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.68  | Area 3 | SCOTTBURGH                                      |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.111 | Area 3 | SCOTTBURGH: PERIODICAL COURT, HIBBERDENE        |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.45  | Area 3 | SIMDLANGTSHA                                    |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.55  | Area 3 | STANGER (KWA DUKUZA)                            |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.112 | Area 3 | STANGER: PERIODICAL COURT, UMHLALI              |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.19  | Area 1 | STATE ATTORNEYS: DURBAN                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.64  | Area 3 | UBOMBO                                          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.27  | Area 3 | ULUNDI                                          |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.34  | Area 3 | UMBUMBULU                                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.24  | Area 3 | UMBUMBULU: BRANCH COURT, NSIMBINI               |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.97  | Area 3 | UMZIMKHULU                                      |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.95  | Area 3 | UMZIMKHULU: PERIODICAL COURT, NTSIKENI          |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN | 1.1.15  | Area 3 | UTRECHT                                         |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.46  | Area 1 | VERULAM                                         |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.102 | Area 1 | VERULAM ANNEXE (FAMILY COURT)                   |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.23  | Area 1 | VERULAM: COMMUNITY COURT, KWA MASHU(DALMENY RD) |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN KWAZULU NATAL    | 1.1.21  | Area 1 | VERULAM: PERIODICAL COURT, NEWLANDS             |

|                    |               |                                  |               |         |        |                                                 |
|--------------------|---------------|----------------------------------|---------------|---------|--------|-------------------------------------------------|
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN                  | KWAZULU NATAL | 1.1.20  | Area 1 | VERULAM:BRANCH COURT, PHOENIX                   |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN |               | 1.1.16  | Area 3 | VRYHEID                                         |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN |               | 1.1.104 | Area 3 | VRYHEID: PERIODICAL COURT, GLUCKSTADT           |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN |               | 1.1.101 | Area 3 | VRYHEID: PERIODICAL COURT, HLOBANE              |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN                  | KWAZULU NATAL | 1.1.89  | Area 3 | VULAMEHLO                                       |
| FIDELITY SEC       | KwaZulu Natal | RFB 2016 15 KZN                  | KWAZULU NATAL | 1.1.43  | Area 3 | VULAMEHLO: PERIODICAL , SAWOTI                  |
| TSHEDZA PROTECTION | KwaZulu Natal | KWAZULU NATAL<br>RFB 2016 15 KZN |               | 1.1.17  | Area 3 | WEENEN                                          |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.44  | Area 3 | HLANGANANI                                      |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.46  | Area 3 | PHALABORWA                                      |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.29  | Area 3 | PRAKTISEER                                      |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.45  | Area 3 | THABAMOOPO                                      |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.23  | Area 3 | BELA-BELA                                       |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.2   | Area 3 | BOCHUM                                          |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.38  | Area 3 | BOLOBEDU                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.53  | Area 3 | CHUENESPOORT: PERIODICAL COURT,<br>MALIEPSDRIFT |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.42  | Area 3 | DZANANI                                         |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.09  | Area 3 | ELLISRAS                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.49  | Area 3 | GIYANI                                          |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.40  | Area 3 | LOUIS TRICHARDT                                 |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.47  | Area 3 | LULEKANI                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.51  | Area 3 | MALAMULELE                                      |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.5   | Area 3 | MALAMULELE: PERIODICAL COURT, SASELAMANI        |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.15  | Area 3 | MANKWENG                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.4   | Area 3 | MODIMOLLE                                       |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.10  | Area 3 | MOKERONG                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.12  | Area 3 | MOKERONG: PERIODICAL COURT, GILEAD              |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.11  | Area 3 | MOKERONG: PERIODICAL COURT, MAGATLE             |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.13  | Area 3 | MOKOPANE                                        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.41  | Area 3 | MOOKGOPHONG (NABOOMSPRUIT)                      |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.1   | Area 3 | MUSSINA                                         |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.36  | Area 3 | MUTALE                                          |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.37  | Area 3 | MUTALE: PERIODICAL COURT, MASISI                |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.8   | Area 3 | NAMAKGALE                                       |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.31  | Area 3 | NAPHUNO                                         |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.34  | Area 3 | NEBO                                            |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.35  | Area 3 | NEBO: PERIODICAL COURT, MOTETEMA                |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.17  | Area 3 | NORTHAM                                         |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.56  | Area 3 | <b>NPA: AFU &amp; NPS POLOKWANE</b>             |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.50  | Area 3 | PHALABORWA: PERIODICAL COURT GRAVELOTTE         |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.6   | Area 3 | PHALALA                                         |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.14  | Area 3 | POLOKWANE                                       |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.57  | Area 3 | PRAKTISEER: PERIODICAL COURT BURGERSFORT        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.27  | Area 3 | PRAKTISEER: PERIODICAL COURT, LEBOENG           |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.28  | Area 3 | PRAKTISEER: PERIODICAL COURT, MECKLENBURG       |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.24  | Area 3 | REGISTRAR OF THE HIGH COURT, POLOKWANE          |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.3   | Area 3 | REGISTRAR OF THE HIGH COURT: THOHOYANDOU        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.43  | Area 3 | RITAVI                                          |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.18  | Area 3 | SEKGOSESE                                       |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.30  | Area 3 | SEKHUKHUNE                                      |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.32  | Area 3 | SESHEGO                                         |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.33  | Area 3 | SESHEGO: PERIODICAL COURT, MATLALA              |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.52  | Area 3 | SHARED SERVICE COURT CENTRE: LIMPOPO            |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.54  | Area 3 | SOEKMEKAAR: PERIODICAL COURT, LOMONDEKOP        |
| JACKCLIFFY         | Limpopo       | RFB 2016 15 LP LIMPOPO           |               | 5.1.16  | Area 3 | THABAZIMBI                                      |
| FIDELITY SEC       | LIMPOPO       | RFB 2016 15 LP                   | LIMPOPO       | 5.1.19  | Area 3 | THOHOYANDOU                                     |

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| FIDELITY SEC | LIMPOPO | RFB 2016 15 LP | LIMPOPO | 5.1.21 | Area 3 | THOHOYANDOU: PERIODICAL COURT, TSHAULU     |
| FIDELITY SEC | LIMPOPO | RFB 2016 15 LP | LIMPOPO | 5.1.20 | Area 3 | THOHOYANDOU: SIBASA REGIONAL COURT         |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.48 | Area 3 | TIYANE                                     |
| FIDELITY SEC | LIMPOPO | RFB 2016 15 LP | LIMPOPO | 5.1.22 | Area 3 | TSHILWAVHUSIKU                             |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.7  | Area 3 | TSHITALE                                   |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.25 | Area 3 | TZANEEN                                    |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.55 | Area 3 | TZANEEN: FAMILY COURT                      |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.26 | Area 3 | TZANEEN: PERIODICAL COURT, MODJADJIESKLOOF |
| JACKCLIFFY   | Limpopo | RFB 2016 15 LP | LIMPOPO | 5.1.39 | Area 3 | VUWANI                                     |

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|--------------|------------|----------------|------------|--------|--------|--------------------------------------------|
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.2  | Area 3 | AMERSFOORT                                 |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.3  | Area 3 | AMSTERDAM                                  |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.4  | Area 3 | BALFOUR                                    |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.5  | Area 3 | BARBERTON                                  |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.41 | Area 3 | BARBERTON: PERIODICAL COURT, KOMATIPOORT   |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.6  | Area 3 | BELFAST                                    |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.7  | Area 3 | BETHAL                                     |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.8  | Area 3 | BREYTEN                                    |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.9  | Area 3 | CAROLINA                                   |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.10 | Area 3 | DELMAS                                     |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.11 | Area 3 | EERSTEHOEK                                 |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.42 | Area 3 | EERSTEHOEK: PERIODICAL COURT, MAYFLOWER    |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.12 | Area 3 | ERMELO                                     |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.13 | Area 3 | EVANDER                                    |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.40 | Area 3 | EVANDER: BRANCH COURT, SECUNDA             |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.39 | Area 3 | FAMILY ADVOCATE'S OFFICE: NELSPRUIT        |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.14 | Area 3 | GRASKOP                                    |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.15 | Area 3 | GROBLERSDAL                                |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.43 | Area 3 | GROBLERSDAL: PERIODICAL COURT, MARBLE HALL |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.16 | Area 3 | HENDRINA                                   |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.56 | Area 3 | HIGH COURT: NELSPRUIT                      |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.17 | Area 3 | KRIEL                                      |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.18 | Area 3 | KWAMHLANGA                                 |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.19 | Area 3 | LYDENBURG                                  |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.20 | Area 3 | MAPULANENG                                 |

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| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.53 | Area 3 | MAPULANENG: PERIODICAL COURT ACORNHOEK  |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.52 | Area 3 | MAPULANENG: PERIODICAL COURT DIENTJIE   |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.21 | Area 3 | MBIBANA                                 |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.22 | Area 3 | MDUTJANA                                |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.23 | Area 3 | MHALA                                   |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.54 | Area 3 | MHALA: PERIODICAL COURT MKHUHLU         |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.24 | Area 3 | MIDDELBURG                              |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.25 | Area 3 | MKOBOLA                                 |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.44 | Area 3 | MKOBOLA: PERIODICAL COURT, VERENA       |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.26 | Area 3 | MORGENZON                               |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.27 | Area 3 | MOUTSE                                  |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.28 | Area 3 | NELSPRUIT                               |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.29 | Area 3 | NKOMAZI                                 |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.45 | Area 3 | NKOMAZI: PERIODICAL COURT, BOSCHFONTEIN |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.55 | Area 3 | <b>NPA: DDPP: NELSPRUIT MPUMALANGA</b>  |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.30 | Area 3 | NSIKAZI / KABOKWENI                     |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.46 | Area 3 | NSIKAZI: PERIODICAL COURT, KANYAMAZANE  |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.47 | Area 3 | NSIKAZI: PERIODICAL COURT, MASOYI       |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.48 | Area 3 | NSIKAZI: PERIODICAL COURT, MATSULU      |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.31 | Area 3 | PIET RETIEF                             |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.1  | Area 3 | REGIONAL OFFICE MPUMALANGA: NELSPRUIT   |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.32 | Area 3 | SABIE                                   |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.49 | Area 3 | SABIE: PERIODICAL COURT, PELGRIMSRUST   |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.33 | Area 3 | STANDERTON                              |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.34 | Area 3 | VOLKSRUST                               |
| JACKCLIFFY   | Mpumalanga | RFB 2016 15 MP | MPUMALANGA | 9.1.35 | Area 3 | WAKKERSTROOM                            |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.36 | Area 3 | WATERVAL-BOVEN                          |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.38 | Area 3 | WHITE RIVER                             |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.53 | Area 3 | WHITE RIVER: PERIODICAL COURT, HAZYVIEW |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.37 | Area 3 | WITBANK                                 |
| FIDELITY SEC | MPUMALANGA | RFB 2016 15 MP | MPUMALANGA | 9.1.50 | Area 3 | WITBANK: PERIODICAL COURT, VOSMAN       |

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| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.42 | Area 3 | STILFONTEIN                                   |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.16 | Area 3 | BLOEMHOF                                      |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.17 | Area 3 | CHRISTIANA                                    |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.46 | Area 3 | FAMILY ADVOCATE : RUSTENBURG                  |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.20 | Area 3 | SCHWEIZER-RENEKE                              |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.32 | Area 3 | ATAMELANG                                     |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.9  | Area 3 | BAFOKENG                                      |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.1  | Area 3 | BRITS                                         |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.37 | Area 3 | BRITS: BETHANI PERIODICAL COURT               |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.36 | Area 3 | BRITS: JERICO PERIODICAL COURT                |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.6  | Area 3 | DITSOBOTLA                                    |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.50 | Area 3 | FAMILY ADVOCATE: KLERKSDORP                   |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.2  | Area 3 | GANYESA                                       |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.45 | Area 3 | GANYESA: MOROKWENG PERIODICAL COURT           |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.24 | Area 3 | GROOT MARICO                                  |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.7  | Area 3 | KLERKSDORP                                    |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.52 | Area 3 | KLERKSDORP :HARTBEESFONTEIN PERIODICAL COURT  |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.43 | Area 3 | KOSTER : BOONS PERIODICAL COURT               |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.8  | Area 3 | LEHURUTSHE                                    |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.5  | Area 3 | LICHTENBURG                                   |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.11 | Area 3 | MANKWE                                        |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.14 | Area 3 | MOLOPO                                        |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.33 | Area 3 | MOLOPO REGIONAL COURT                         |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.44 | Area 3 | MOLOPO: MAKGOBISTAD PERIODICAL COURT          |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.38 | Area 3 | MOLOPO: OTTOSHOOP PERIODICAL COURT            |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.13 | Area 3 | MORETELE / THEMBA                             |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.15 | Area 3 | ODI                                           |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.41 | Area 3 | ORKNEY                                        |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.4  | Area 3 | PAMPIERSTAD                                   |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.35 | Area 3 | RUSTENBURG                                    |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.48 | Area 3 | RUSTENBURG: MARIKANA BRANCH COURT             |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.3  | Area 3 | TAUNG                                         |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.28 | Area 3 | VRYBURG                                       |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.22 | Area 3 | WOLMARANSTAD                                  |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.39 | Area 3 | WOLMARANSTAD: LEEUDORINGSTAD PERIODICAL COURT |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.40 | Area 3 | WOLMARANSTAD: MAKWASSIE PERIODICAL COURT      |
| JACKCLIFFY   | North West | RFB 2016 15 NW            | NORTH WEST | 6.1.29 | Area 3 | ZEEERUST                                      |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.18 | Area 3 | DELAREYVILLE                                  |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.19 | Area 3 | KOSTER                                        |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.21 | Area 3 | VENTERSDORP                                   |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.23 | Area 3 | COLIGNY                                       |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.51 | Area 3 | FAMILY ADVOCATE: MAFIKENG                     |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.54 | Area 3 | KGOMOTSO                                      |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.47 | Area 3 | LICHTENBURG: SANNIESHOF PERIODICAL COURT      |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.31 | Area 3 | MADIKWE                                       |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.10 | Area 3 | MASTER OF HIGH COURT, MMABATHO                |
| FIDELITY SEC | NORTH WEST | RFB 2016 15 NW NORTH WEST |            | 6.1.53 | Area 3 | NPA: DPP MMABATHO                             |

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| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.25 | Area 3 | OTTOSDAL                               |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.26 | Area 3 | POTCHEFSTROOM                          |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.49 | Area 3 | POTCHEFSTROOM: IKAGENG COMMUNITY COURT |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.12 | Area 3 | REGIONAL OFFICE : NORTH WEST           |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.34 | Area 3 | REGISTRAR HIGH COURT MMABATHO          |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.30 | Area 3 | STATE ATTORNEY MMABATHO                |
| FIDELITY SEC | NORTH WEST    | RFB 2016 15 NW NORTH WEST    | 6.1.27 | Area 3 | SWARTRUGGENS                           |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.1  | Area 3 | BARKLY WEST                            |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.2  | Area 3 | BRITSTOWN                              |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.22 | Area 3 | CALVINIA                               |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.23 | Area 3 | CARNARVON                              |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.3  | Area 3 | COLESBERG                              |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.41 | Area 3 | DANIELSKUIL                            |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.4  | Area 3 | DE AAR                                 |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.5  | Area 3 | DOUGLAS                                |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.7  | Area 3 | FAMILY ADVOCATE: KIMBERLEY             |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.6  | Area 3 | FAMILY LAW CENTRE: KIMBERLEY           |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.24 | Area 3 | FRASERBURG                             |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.8  | Area 3 | GALESHEWE BRANCH COURT                 |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.46 | Area 3 | GANYESA: BOTHITONG PERIODICAL COURT    |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.25 | Area 3 | GARIES                                 |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.26 | Area 3 | GRIEKWASTAD                            |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.27 | Area 3 | GROBLERSHOOP                           |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.9  | Area 3 | HANOVER                                |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.10 | Area 3 | HARTSWATER                             |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.11 | Area 3 | HOPETOWN                               |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.12 | Area 3 | JANKEMPDORP                            |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.29 | Area 3 | KAKAMAS                                |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.48 | Area 3 | KAKAMAS: PERIODICAL COURT, AUGRABIES   |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.28 | Area 3 | KATHU                                  |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.30 | Area 3 | KEIMOEES                               |
| TYEKS SEC    | Northern Cape | NORTHERN CAPE RFB 2016 15 NC | 8.1.31 | Area 3 | KENHARDT                               |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.13 | Area 3 | KIMBERLEY                              |
| JACKCLIFFY   | Northern Cape | RFB 2016 15 NC NORTHERN CAPE | 8.1.47 | Area 3 | KIMBERLEY: RITCHIE PERIODICAL COURT    |

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| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.45 | Area 3 | KUDUMANE                               |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.32 | Area 3 | KURUMAN                                |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.42 | Area 3 | MASTER OF THE HIGH COURT: KIMBERLEY    |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.14 | Area 3 | NOUPOORT                               |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.43 | Area 3 | NPA: DPP KIMBERLEY                     |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.44 | Area 3 | NPA: THUTHUZELA CARE CENTRE: KIMBERLEY |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.33 | Area 3 | OLIFANTSHOEK                           |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.15 | Area 3 | PHILLIPSTOWN                           |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.34 | Area 3 | POFADDER                               |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.35 | Area 3 | PORT NOLLOTH                           |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.16 | Area 3 | POSTMASBURG                            |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.17 | Area 3 | PRIESKA                                |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.18 | Area 3 | REGISTRAR OF HIGH COURT: KIMBERLEY     |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.19 | Area 3 | RICHMOND                               |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.37 | Area 3 | SPRINGBOK                              |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.20 | Area 3 | STATE ATTORNEYS: KIMBERLEY             |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.36 | Area 3 | SUTHERLAND                             |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.38 | Area 3 | UPINGTON                               |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.39 | Area 3 | VICTORIA WEST                          |
| JACKCLIFFY | Northern Cape | RFB 2016 15 NC   | NORTHERN CAPE | 8.1.21 | Area 3 | WARRENTON                              |
| TYEKS SEC  | Northern Cape | NORTHERN CAPE NC | RFB 2016 15   | 8.1.40 | Area 3 | WILLISTON                              |

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| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.72 | Area 3 | ALBERTINIA MAGISTRATE                                            |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.14 | Area 1 | ATHLONE MAGISTRATE                                               |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.15 | Area 1 | ATHLONE: MAINTENANCE COURT (BHORAT CENTRE)                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.53 | Area 3 | ATLANTIS MAGISTRATE (NSIP)                                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.50 | Area 3 | BEAUFORT WEST MAGISTRATE                                         |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.84 | Area 3 | BEAUFORT WEST: PERIODICAL COURT, MERWEVILLE                      |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.18 | Area 1 | BELLVILLE MAGISTRATE (NSIP)                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.45 | Area 3 | BONNIEVALE MAGISTRATE                                            |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.29 | Area 3 | BREDASDORP MAGISTRATE (No CCTV)                                  |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.27 | Area 3 | CALEDON                                                          |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.81 | Area 3 | CALEDON: PERIODICAL COURT GENADENDAL                             |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.80 | Area 3 | CALEDON: PERIODICAL COURT VILLIERSDORP                           |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.82 | Area 3 | CALEDON: PERIODICAL COURT RIVIERSONDEREND                        |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.47 | Area 3 | CALITZDORP MAGISTRATE                                            |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.86 | Area 1 | CAPE TOWN : FAMILY ADVOCATE                                      |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.06 | Area 1 | CAPE TOWN, REGIONAL COURT + FAMILY COURT (IUSTITIA BUILDING)     |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.04 | Area 1 | CAPE TOWN: MASTER'S OFFICE, 45 ON CASTLE BUILDING, CASTLE STREET |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.07 | Area 1 | CAPE TOWN: COMMUNITY COURT                                       |

|               |              |                |              |        |        |                                                                                          |
|---------------|--------------|----------------|--------------|--------|--------|------------------------------------------------------------------------------------------|
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.32 | Area 3 | CERES MAGISTRATE                                                                         |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.62 | Area 3 | CLANWILLIAM MAGISTRATE                                                                   |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.63 | Area 3 | CLANWILLIAM: PERIODICAL COURT CITRUSDAL                                                  |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.64 | Area 3 | CLANWILLIAM: PERIODICAL COURT LAMBERTSBAY                                                |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.68 | Area 3 | GEORGE MAGISTRATE                                                                        |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.88 | Area 3 | GEORGE : FAMILY ADVOCATE                                                                 |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.20 | Area 1 | GOODWOOD MAGISTRATE                                                                      |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.21 | Area 1 | GOODWOOD: BRANCH COURT, BISHOP LAVIS (NSIP)                                              |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.26 | Area 3 | GRABOUW                                                                                  |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.73 | Area 3 | HEIDELBERG MAGISTRATE (WC)                                                               |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.28 | Area 3 | HERMANUS MAGISTRATE                                                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.56 | Area 3 | HOPFIELD                                                                                 |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.08 | Area 1 | KHAYELITSHA MAGISTRATE (NSIP)                                                            |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.70 | Area 3 | KNYSNA MAGISTRATE                                                                        |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.71 | Area 3 | KNYSNA: PERIODICAL COURT PLETTENBERG BAY                                                 |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.22 | Area 1 | KUILS RIVER MAGISTRATE (NSIP)                                                            |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.23 | Area 1 | KUILSRIVER: BRANCH COURT, BLUEWINDS (NSIP)                                               |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.58 | Area 3 | LAAIPEK                                                                                  |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.03 | Area 1 | LABOUR COURT, CAPE TOWN                                                                  |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.48 | Area 3 | LADISMITH MAGISTRATE                                                                     |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.41 | Area 3 | LAINGSBURG MAGISTRATE                                                                    |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.05 | Area 1 | MAGISTRATE OFFICE, CAPE TOWN (NSIP)                                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.54 | Area 3 | MALMESBURY MAGISTRATE                                                                    |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.55 | Area 3 | MALMESBURY: PERIODICAL COURT-DARLING                                                     |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.09 | Area 1 | MITCHELL'S PLAIN MAGISTRATE                                                              |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.42 | Area 3 | MONTAGU MAGISTRATE                                                                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.43 | Area 3 | MONTAGU:PERIODICAL COURT, ASHTON                                                         |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.57 | Area 3 | MOORREESBURG MAGISTRATE                                                                  |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.75 | Area 3 | MOSELBAY MAGISTRATE                                                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.51 | Area 3 | MURRAYSBURG MAGISTRATE                                                                   |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.78 |        | NPA: S&U / DOJ & CD SCCC                                                                 |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.77 | Area 1 | SERIOUS COMMERCIAL CRIME UNIT / SPECIALIZED COMMERCIAL CRIME COURT: BELLVILLE /CAPE TOWN |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.77 | Area 1 | NPA: DPP: CAPE TOWN                                                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.46 | Area 3 | ODDISHOORN MAGISTRATE                                                                    |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.30 | Area 3 | PAARL MAGISTRATE                                                                         |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.31 | Area 3 | PAARL: REGIONAL COURT                                                                    |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.19 | Area 1 | PAROW REGIONAL COURT                                                                     |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.65 | Area 3 | PIKETBERG MAGISTRATE                                                                     |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.66 | Area 3 | PORTERVILLE MAGISTRATE                                                                   |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.49 | Area 3 | PRINCE ALBERT MAGISTRATE                                                                 |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.83 | Area 3 | PRINCE ALBERT: PERIODICAL COURT, LEEU-GAMKA                                              |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.79 | Area 1 | REGIONAL OFFICE TRAINING CENTRE, CAPE TOWN                                               |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.01 | Area 1 | REGIONAL OFFICE, CAPE TOWN W/C                                                           |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.02 | Area 1 | REGISTRAR OF THE HIGH COURT, CAPE TOWN                                                   |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.74 | Area 3 | RIVERSDALE MAGISTRATE                                                                    |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.40 | Area 3 | ROBERTSON MAGISTRATE                                                                     |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.12 | Area 1 | SIMON'S TOWN MAGISTRATE                                                                  |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.13 | Area 1 | SIMONS TOWN: PERIODICAL COURT, MUIZENBERG                                                |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.24 | Area 3 | SOMERSET WEST MAGISTRATE (NSIP)                                                          |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.76 | Area 1 | STATE ATTORNEY, CAPE TOWN                                                                |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.85 | Area 1 | STATE LAW ADVISOR, CAPE TOWN                                                             |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.33 | Area 3 | STELLENBOSCH MAGISTRATE                                                                  |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.25 | Area 3 | STRAND MAGISTRATE                                                                        |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.44 | Area 3 | SWELLENDAAM MAGISTRATE                                                                   |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.90 | Area 3 | SWELLENDAAM : BARRYDALE PERIODICAL                                                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.69 | Area 3 | THEMBALETHU BRANCH COURT                                                                 |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.35 | Area 3 | TULBAGH MAGISTRATE                                                                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.52 | Area 3 | UNIONDALE                                                                                |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.67 | Area 3 | VAN RHYNSDORP MAGISTRATE                                                                 |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.91 | Area 3 | VANRHYNSDORP : KLAWER PERIODICAL                                                         |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.59 | Area 3 | VREDENBURG MAGISTRATE                                                                    |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.60 | Area 3 | VREDENDAL MAGISTRATE                                                                     |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.61 | Area 3 | VREDENDAL:PERIODICAL COURT LUTZVILLE                                                     |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.34 | Area 3 | WELLINGTON MAGISTRATE                                                                    |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.36 | Area 3 | WOLSELEY MAGISTRATE                                                                      |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.37 | Area 3 | WORCESTER MAGISTRATE                                                                     |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.87 | Area 3 | WORCESTER : FAMILY ADVOCATE                                                              |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.89 | Area 3 | WORCESTER : RAWSONVILLE PERIODICAL                                                       |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.38 | Area 3 | WORCESTER: PERIODICAL COURT, DE DOORNS                                                   |
| FIDELITY SEC  | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.39 | Area 3 | WORCESTER: PERIODICAL COURT, TOUWSRIVER                                                  |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.11 | Area 1 | WYNBERG :FAMILY COURT                                                                    |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.10 | Area 1 | WYNBERG MAGISTRATE (NSIP)                                                                |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.16 | Area 1 | WYNBERG: BRANCH COURT, PHILLIPPI                                                         |
| MABOTWANE SEC | Western Cape | RFB 2016 15 WC | WESTERN CAPE | 4.1.17 | Area 1 | WYNBERG: FEZEKA COMMUNITY COURT                                                          |

## Appendix B

**Table 11:** PSIRA Contract Pricing Structure for 2020 (Effective March 2020)

| Hourly equivalent Rate                | Explanation                                       | Area 1           |                  |                  | Area 3           |                  |                  |
|---------------------------------------|---------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                       |                                                   | A                | B                | C/D/E            | A                | B                | C/D/E            |
| <b>Hourly equivalent Rate</b>         |                                                   | <b>27,72</b>     | <b>24,95</b>     | <b>22,04</b>     | <b>23,13</b>     | <b>21,13</b>     | <b>20,95</b>     |
| Ordinary time: i) Primary Sec Officer | 4 shifts per week (48hrs)                         | 5 766,00         | 5 189,00         | 4 585,00         | 4 811,00         | 4 396,00         | 4 358,00         |
| ii) * Relief Sec Officer              | 2 shifts per week (24hrs)                         | 2 883,00         | 2 490,31         | 2 188,33         | 2 405,31         | 2 197,83         | 2 178,83         |
| Sunday pay premium                    | 4.333 weeks per month @ 1.5                       | 2 162,65         | 1 945,88         | 1 719,38         | 1 803,99         | 1 648,37         | 1 634,12         |
| Public holiday premium                | 1 shift per month                                 | 332,65           | 299,37           | 264,52           | 277,56           | 253,62           | 251,42           |
| Security officer premium allowance    | R175 fixed figure per month                       | 262,50           | 262,50           | 262,50           | 262,5            | 262,5            | 262,5            |
| Hospital cover                        | N/A in Year 1                                     | -                | -                | -                | -                | -                | -                |
| Leave provision                       | 21 consecutive days leave                         | 498,88           | 449,05           | 396,78           | 416,34           | 380,42           | 377,13           |
| Sick pay                              | 1 shift per month                                 | 498,88           | 449,05           | 396,78           | 416,34           | 380,42           | 377,13           |
| Study Leave                           | 6 days per annum                                  | 249,49           | 224,52           | 198,39           | 208,17           | 190,21           | 188,57           |
| Family response leave                 | 5 days per annum                                  | 207,91           | 187,10           | 165,32           | 173,47           | 158,51           | 157,14           |
| Night shift allowance                 | R6 rand per night shift worked                    | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           |
| Provident Fund                        | 7.5% of fund salary                               | 648,68           | 583,76           | 515,81           | 541,24           | 494,55           | 490,28           |
| Long service bonus (5 year average)   | R1000 over 60 months                              | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            |
| Statutory annual bonus                | Monthly salary                                    | 720,75           | 648,63           | 573,13           | 601,38           | 549,50           | 544,75           |
| <b>Subtotal</b>                       |                                                   | <b>14 438,89</b> | <b>12 936,67</b> | <b>11 473,44</b> | <b>12 124,80</b> | <b>11 119,43</b> | <b>11 027,37</b> |
| UIF                                   | 1% of remuneration                                | 137,90           | 110,18           | 97,75            | 115,84           | 106,00           | 105,12           |
| COID/WCA                              | 4.07% of remuneration                             | 561,25           | 448,44           | 397,86           | 471,45           | 431,42           | 427,84           |
| Bargaining Council Levy               | R7                                                | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            |
| PSIRA "per SO" fee                    | R2,80                                             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             |
| Sets of Uniform                       | R1680 per person per annum                        | 210,00           | 210,00           | 210,00           | 210,00           | 210,00           | 210,00           |
| Training                              | 1% of remuneration (SDL)                          | 123,10           | 110,18           | 97,75            | 112,96           | 103,37           | 102,50           |
| Cleaning allowance                    | Cleaning allowance R 30 per month)                | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            |
| <b>Total Direct Cost</b>              |                                                   | <b>15 530,84</b> | <b>13 875,17</b> | <b>12 336,50</b> | <b>13 094,75</b> | <b>12 029,92</b> | <b>11 932,53</b> |
| Share of overhead                     | 40% of direct cost. Economy of scale rule applies | 6 212,26         | 5 550,07         | 4 934,60         | 5 237,89         | 4 811,97         | 4 773,02         |
| <b>Total Cost per month</b>           |                                                   | <b>21 743,10</b> | <b>19 425,24</b> | <b>17 271,10</b> | <b>18 332,64</b> | <b>16 841,89</b> | <b>16 705,55</b> |

**Table 12: PSIRA Contract Pricing Structure for 2021 (Effective March 2021)**

| Hourly equivalent Rate                | Explanation                                       | Area 1           |                  |                  | Area 3           |                  |                  |
|---------------------------------------|---------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                       |                                                   | A                | B                | C/D/E            | A                | B                | C/D/E            |
| <b>Hourly equivalent Rate</b>         |                                                   | <b>28,78</b>     | <b>26</b>        | <b>23,1</b>      | <b>24,13</b>     | <b>22,14</b>     | <b>21,96</b>     |
| Ordinary time: i) Primary Sec Officer | 4 shifts per week (48hrs)                         | 5 986,00         | 5 409,00         | 4 805,00         | 5 020,00         | 4 605,00         | 4 567,00         |
| ii) * Relief Sec Officer              | 2 shifts per week (24hrs)                         | 2 993,00         | 2 490,31         | 2 188,33         | 2 509,81         | 2 302,32         | 2 283,32         |
| Sunday pay premium                    | 4.333 weeks per month @ 1.5                       | 2 244,75         | 2 028,38         | 1 801,88         | 1 882,36         | 1 726,74         | 1 712,49         |
| Public holiday premium                | 1 shift per month                                 | 345,35           | 312,06           | 277,21           | 289,62           | 265,67           | 263,48           |
| Security officer premium allowance    | R270 fixed figure per month                       | 405,00           | 405,00           | 405,00           | 405,00           | 405,00           | 405,00           |
| Hospital cover                        | R100 per month                                    | 150,00           | 150,00           | 150,00           | 150,00           | 150,00           | 150,00           |
| Leave provision                       | 21 consecutive days leave                         | 518,02           | 468,09           | 415,82           | 434,42           | 398,51           | 395,22           |
| Sick pay                              | 1 shift per month                                 | 518,02           | 468,09           | 415,82           | 434,42           | 398,51           | 395,22           |
| Study Leave                           | 6 days per annum                                  | 259,01           | 234,04           | 207,91           | 217,21           | 199,25           | 197,61           |
| Family response leave                 | 5 days per annum                                  | 215,84           | 195,04           | 173,26           | 181,01           | 166,05           | 164,68           |
| Night shift allowance                 | R6 rand per night shift worked                    | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           |
| Provident Fund                        | 7.5% of fund salary                               | 673,43           | 608,51           | 540,56           | 564,75           | 518,06           | 513,79           |
| Long service bonus (5 year average)   | R1000 over 60 months                              | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            |
| Statutory annual bonus                | Monthly salary                                    | 748,25           | 676,13           | 600,63           | 627,50           | 575,63           | 570,88           |
| <b>Subtotal</b>                       |                                                   | <b>15 264,17</b> | <b>13 652,15</b> | <b>12 188,92</b> | <b>12 923,60</b> | <b>11 918,24</b> | <b>11 826,19</b> |
| UIF                                   | 1% of remuneration                                | 144,41           | 115,03           | 102,61           | 122,09           | 112,25           | 111,37           |
| COID/WCA                              | 4.07% of remuneration                             | 587,74           | 468,19           | 417,60           | 496,90           | 456,86           | 453,29           |
| Bargaining Council Levy               | R7                                                | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            |
| PSIRA "per SO" fee                    | R2,80                                             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             |
| Sets of Uniform                       | R1765 per person per annum                        | 220,63           | 220,63           | 220,63           | 220,63           | 220,63           | 220,63           |
| Training                              | 1% of remuneration (SDL)                          | 129,05           | 115,03           | 102,61           | 117,79           | 108,20           | 107,32           |
| Cleaning allowance                    | Cleaning allowance R 30 per month)                | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            |
| <b>Total Direct Cost</b>              |                                                   | <b>16 405,70</b> | <b>14 630,73</b> | <b>13 092,07</b> | <b>13 940,71</b> | <b>12 875,88</b> | <b>12 778,50</b> |
| Share of overhead                     | 40% of direct cost. Economy of scale rule applies | 6 562,27         | 5 852,28         | 5 236,82         | 5 576,28         | 5 150,36         | 5 111,40         |
| <b>Total Cost per month</b>           |                                                   | <b>22 967,97</b> | <b>20 483,01</b> | <b>18 328,89</b> | <b>19 516,99</b> | <b>18 026,24</b> | <b>17 889,90</b> |

**Table 13: PSIRA Contract Pricing Structure for 2021 (Effective March 2022)**

| Hourly equivalent Rate                | Explanation                                       | Area 1           |                  |                  | Area 3           |                  |                  |
|---------------------------------------|---------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                       |                                                   | A                | B                | C/D/E            | A                | B                | C/D/E            |
| <b>Hourly equivalent Rate</b>         |                                                   | <b>29,89</b>     | <b>27,12</b>     | <b>24,21</b>     | <b>25,19</b>     | <b>23,19</b>     | <b>23,01</b>     |
| Ordinary time: i) Primary Sec Officer | 4 shifts per week (48hrs)                         | 6 217,00         | 5 640,00         | 5 036,00         | 5 239,00         | 4 824,00         | 4 786,00         |
| ii) * Relief Sec Officer              | 2 shifts per week (24hrs)                         | 3 108,50         | 2 490,31         | 2 188,33         | 2 619,50         | 2 490,31         | 2 188,33         |
| Sunday pay premium                    | 4.333 weeks per month @ 1.5                       | 2 331,38         | 2 115,00         | 1 888,50         | 1 964,63         | 1 809,00         | 1 794,75         |
| Public holiday premium                | 1 shift per month                                 | 358,67           | 325,38           | 290,54           | 302,25           | 278,31           | 276,12           |
| Security officer premium allowance    | R439 fixed figure per month                       | 658,50           | 658,50           | 658,50           | 658,50           | 658,50           | 658,50           |
| Hospital cover                        | R150 per month                                    | 225,00           | 225,00           | 225,00           | 225,00           | 225,00           | 225,00           |
| Leave provision                       | 21 consecutive days leave                         | 538,01           | 488,08           | 435,81           | 453,38           | 417,46           | 414,70           |
| Sick pay                              | 1 shift per month                                 | 538,01           | 488,08           | 435,81           | 453,38           | 417,46           | 414,70           |
| Study Leave                           | 6 days per annum                                  | 269,00           | 244,04           | 217,90           | 226,69           | 208,73           | 207,09           |
| Family response leave                 | 5 days per annum                                  | 224,17           | 203,37           | 181,59           | 188,91           | 173,94           | 172,57           |
| Night shift allowance                 | R6 rand per night shift worked                    | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           | 182,50           |
| Provident Fund                        | 7.5% of fund salary                               | 699,41           | 634,50           | 566,55           | 589,39           | 542,27           | 538,43           |
| Long service bonus (5 year average)   | R1000 over 60 months                              | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            | 25,00            |
| Statutory annual bonus                | Monthly salary                                    | 777,13           | 705,00           | 629,50           | 654,88           | 603,00           | 598,25           |
| <b>Subtotal</b>                       |                                                   | <b>16 152,28</b> | <b>14 424,76</b> | <b>12 961,53</b> | <b>13 783,01</b> | <b>12 855,48</b> | <b>12 481,94</b> |
| UIF                                   | 1% of remuneration                                | 152,28           | 121,17           | 108,74           | 129,69           | 108,46           | 104,84           |
| COID/WCA                              | 4.07% of remuneration                             | 619,77           | 493,15           | 442,57           | 527,82           | 441,42           | 426,72           |
| Bargaining Council Levy               | R7                                                | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            | 10,50            |
| PSIRA "per SO" fee                    | R2,80                                             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             |
| PSIRA "per SO" levy                   | R2,80                                             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             | 4,20             |
| Sets of Uniform                       | R2650 per person per annum                        | 331,25           | 331,25           | 331,25           | 331,25           | 331,25           | 331,25           |
| Training                              | 1% of remuneration (SDL)                          | 136,34           | 121,17           | 108,74           | 116,21           | 108,46           | 104,84           |
| Cleaning allowance                    | Cleaning allowance R 30 per month)                | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            | 45,00            |
| <b>Total Direct Cost</b>              |                                                   | <b>17 451,62</b> | <b>15 551,20</b> | <b>14 012,53</b> | <b>14 951,88</b> | <b>13 908,97</b> | <b>13 513,49</b> |
| Share of overhead                     | 40% of direct cost. Economy of scale rule applies | 6 980,65         | 6 220,47         | 5 605,01         | 5 980,74         | 5 563,76         | 5 404,97         |
| <b>Total Cost per month</b>           |                                                   | <b>24 432,27</b> | <b>21 771,67</b> | <b>19 617,54</b> | <b>20 932,62</b> | <b>19 472,73</b> | <b>18 918,46</b> |

Appendix C

Costing Model: [LINK](#)