

Annexure A

1. A technical advisor has provided services as part of a Phase 1 scope of work which was designed to test the premise of implementing a solution for production control and track and trace for excise products. The first phase involved establishing a project Steerco and bringing the team up to speed on the concepts and technologies involved. The first phase had 3 main deliverables:

- Conducting a diagnostic of SARS excise capability using Proprietary Diagnostic application and methodology
- Conducting a Market Assessment/benchmarking of available solutions, and solution providers
- Development of high level solution design and specifications as input to a tender document to be published by SARS.

2. A second phase of the project required was embarked on to put SARS in a position to go to tender for a solution.

The main deliverables envisaged for this phase:

- Technical tender specifications for inclusion in the tender document
- Evaluation criteria and methodology to ensure a consistent evaluation of received tenders.

3. The various work streams are, description and deliverables are listed below.

Work Stream	Description	Tasks & Deliverables
Excise Diagnostic	Current Excise Capability Assessment	Desk based assessment of current processes Workshops with critical resources Empirical assessments
Technology/ solution assessment	overview- best practice assessment and Solution option evaluation	Best Practice solution overview Tool customisation for SA context Solution option
Solution terms of reference (draft specifications)	Draft specifications to be used as terms of reference for tender or contracting process	Illicit trade study § Review of available technological solutions § Requirements gathering and strategic alignment
Detailed Specifications for the Tender	Development of detailed solution specifications to enable SARS to go to tender	Converting business requirements and solution design into technical specifications as input to the invitation to tender
Tender Evaluation Criteria and Methodology	Building on the market assessment from phase one, (based on Gartner Magic Quadrant approach) tender evaluation criteria and methodology will be developed to facilitate the objective scoring of incoming responses to tender.	Tender evaluation criteria inputs Scoring model Configuration of evaluation tool Workshops, training and support in relation to key concepts related to solution for Adjudication Committee members

