
REQUEST FOR QUOTATION

RFQ 013-1-2020-21

Enquiries: Nolubabalo Tokwe

Tel: 012 315 5549

Email: Nolubabalo.Tokwe@gtac.gov.za

ATTENTION: PROSPECTIVE BIDDERS

RFQ 013-1-2020-21: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE THE NON-SMS TRAINING INTERVENTIONS IDENTIFIED FOR DEVELOPMENTAL PURPOSES. RE-ADVERTISEMENT.

The Government Technical Advisory Centre (GTAC) hereby invites you to submit a quotation, in response to the attached Terms of Reference (ToR).

The evaluation will follow the below stages:

- Administrative compliance: submission and completion of standard bidding forms (SBD forms), tax status and CSD registration;
- **Stage 1:** Technical Evaluation as highlighted in the attached ToR as Special Conditions. Only bidders that have complied with the requirements (providing all the required documents) will qualify to be evaluated at this stage; and
- **Stage 2:** Price and B-BBEE evaluation. Only bidders that adhered to all the special conditions and as reflected in the evaluation criteria will be evaluated at this stage.

PRICE AND B-BBEE EVALUATION

80/20 Preference Points Evaluation

- a. In terms of regulation 5 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the

You are requested to email quotations to:

Nolubabalo.Tokwe@gtac.gov.za and copy rfo@gtac.gov.za by 14:00pm, Thursday the 12th of August 2021



REQUEST FOR QUOTATION

State on the 80/20-preference point for Broad-Based Black economic empowerment in terms of which points are awarded to bidders on the basis of:

- The bid price (maximum 80 points)
 - Broad-based black Economic Empowerment as well as specific goals (maximum 20 points)
- b. The following formula will be used to calculate the points for price in respect of bidders with a Rand value up to R50 million:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

A maximum of 20 points may be awarded to a bidder for being a Broad-Based Black Economic Empowerment and/or subcontracting with a Broad-Based Black Economic Empowerment stipulated in the Preferential Procurement regulations. For this bid the maximum number of Broad-Based Black Economic Empowerment status that could be allocated to a bidder is indicated in paragraph 3.1.

- c. The State reserves the right to arrange contracts with more than one contractor.
- d. It is the Government's intention to promote the following Broad-Based Black Economic Empowerment with this bid, and the points to be allocated are indicated against each level of contributor:

You are requested to email quotations to:

Nolubabalo.Tokwe@gtac.gov.za and copy
rfo@gtac.gov.za by 14:00pm, Thursday the 12th
of August 2021



REQUEST FOR QUOTATION

POINTS

The Preferential Procurement Policy Framework Act 2000 (PPPFA) Regulations were gazetted on January 2017 (No. 34350) and effective from April 2017. These regulations require bidders to submit valid original or certified copies of their B-BBEE Status Level Certificates from a SANAS accredited verification agency and accredited Auditing firm, the 80/20 preference points systems will be applied in accordance with the formula and applicable points provided for in the respective status level contributor tables in the Regulations.

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Failure to capture the required status level and to submit the required B-BBEE status level certificates will lead to a zero (0) status level for non-compliant service providers.

The following conditions will apply:

Price quotation to be in line with the required specific objectives as outlined in the Terms of Reference.

- Price(s) quoted must be valid for ninety (90) days from date of offer.
- All prices quoted must be inclusive of all applicable taxes, if no indication is given, prices will be evaluated as all inclusive.
- Price (s) quoted must be within the RFQ threshold to be compliant and valid
- The proposal and quotation must be submitted on the letterhead of the business
- A firm delivery period must be indicated

You are requested to email quotations to:

Nolubabalo.Tokwe@gtac.gov.za and copy rfo@gtac.gov.za by 14:00pm, Thursday the 12th of August 2021



REQUEST FOR QUOTATION

- Late or incomplete submissions will not be accepted. Failure to comply with these conditions may invalidate your offer.
- Only bidders that have complied with the Terms of Reference (ToR) will qualify to be evaluated and scored in terms of pricing and socio economic goals as indicated above.

The following attachments must be submitted with the quotation:

- a. Standard Bidding Document (SBD) forms: (SBD1, SBD 4, SBD 6.1, SBD 8 and SBD 9);
NB: Incomplete and unsigned SBD forms including false declaration may result in the quotation of the bidder being disqualified.
- b. CSD registration report/number for verification of **tax compliant status**; and/or
- c. A valid copy of B-BBEE Certificate/sworn affidavit if applicable. No points will be allocated due to non-submission/and or submission of non-compliant certificate and affidavit.

You are requested to email the quotations to:

Nolubabalo.Tokwe@gtac.gov.za and copy rfp@gtac.gov.za by 14:00 pm, Thursday, 12th of August 2021.

GTAC will then consider your submitted quotation but is neither legally bound nor obligated to accept the quotation and further reserves the right to negotiate professional rates around any quotation before the award of this RFQ.

Any clarification regarding this invitation or the specification must be addressed to Nolubabalo Tokwe at Nolubabalo.Tokwe@gtac.gov.za or rfp@gtac.gov.za.

Yours sincerely



Thando Nyoka

Deputy Director: Professional Services Procurement

Date: 04 August 2021

You are requested to email quotations to:

Nolubabalo.Tokwe@gtac.gov.za and copy
rfp@gtac.gov.za by 14:00pm, Thursday the 12th
of August 2021

