

TENDER CLARIFICATIONS:

GTAC 032-2019: FOR THE PROVISION OF TECHNICAL ADVISORY SERVICES TO INTERGOVERNMENTAL RELATIONS, NATIONAL TREASURY FOR THE DIAGNOSTIC REVIEW OF THE SYSTEM OF CAPACITY BUILDING FOR LOCAL GOVERNMENT

This document sets out Tender Clarifications as provided for in the Information to Tenderers document included in the tender pack.

CLARIFICATIONS

- Requests for clarification must be made in writing by e-mail to psp@gtac.gov.za
- The submission reference [GTAC 032-2019] should be mentioned in the email.
- Telephonic requests for clarification will not be accepted.
- The clarifications will be made available to all applicants by a notification on the following websites:
https://www.gtac.gov.za/Pages/Advertised_Tenders.aspx
http://www.treasury.gov.za/tenderinfo/GTAC/tenders.aspx/tender_e-portal

The questions received within the period allowed were consolidated and answered as per the table below:

Question 1:

Please advise if the submission date (currently 22nd May) can be extended by around 3 weeks, since the scope of RFP is big we need time to draft our response?

This bid has been advertised since 20 March 2020. The closing date has already been extended to 8 May and again to 22 May, at the time of writing this response. The closing date may be extended further in line with COVID-19 lockdown measures adopted by the government. Bidders are encouraged to check the GTAC website frequently for any further changes in this regard.

Question 2:

- Require exhaustive technical details of systems of IGR and their department?
- Number of current applications being used?
- Current size of End users and support users?
- Details of all departments of IGR where the diagnosis needs to be done and their location in SA including numbers of end users in each dept. and support users?
- Need quantifiable objectives of the assessment that IGR wants the supplier to do?
- Need additional details of 18 work parcels that are being referred in the RFP?

The above 6 questions imply that the service provider may have misunderstood the contents of the Terms of Reference. The bid calls for **a multidisciplinary team including experts in public administration, public policy and public finance** and not *Information Technology services*. Service providers are urged to refer thoroughly to the Terms of Reference for the full brief, which addresses the scope and scale of the work, the objectives and details of the work parcels comprehensively enough to enable service providers to put together an appropriate team in the relevant disciplines. Further, given the evaluation criteria contained in the Terms of Reference, the bidder's qualifications, skills and experience, expertise, understanding of the Terms of Reference, and the company track record must be appropriate and relevant to the requirements of the bid documents.

Question 3:

In the RFP document, on page 18 of the terms of reference, it indicates that the estimated level effort for this assignment would be 1000 hours for the team leader and 1800 combined for the rest of the team, which gives a total of 2800 hours.

However, the pricing schedule and presentation suggests that the total estimated level of effort is 1800 hours. May you kindly and urgently confirm which is the correct total level of effort for this terms of reference? Are the sub total hours 1800 or 2800?

Please note that the correct sub-total for hours is **2800**.

SUBMISSION OF BIDS

Hand deliver the bids to:

**Physical address:
240 Madiba Street (Vermeulen)
Pretoria
National Treasury Building
GTAC Offices
24th floor, Reception Area.**