

TENDER CLARIFICATIONS:

GTAC 032-2019: FOR THE PROVISION OF TECHNICAL ADVISORY SERVICES TO INTERGOVERNMENTAL RELATIONS, NATIONAL TREASURY FOR THE DIAGNOSTIC REVIEW OF THE SYSTEM OF CAPACITY BUILDING FOR LOCAL GOVERNMENT

This document sets out Tender Clarifications as provided for in the Information to Tenderers document included in the tender pack.

CLARIFICATIONS

- Requests for clarification must be made in writing by e-mail to psp@gtac.gov.za
- The submission reference [GTAC 032-2019] should be mentioned in the email.
- Telephonic requests for clarification will not be accepted.
- The clarifications will be made available to all applicants by a notification on the following websites:
https://www.gtac.gov.za/Pages/Advertised_Tenders.aspx
http://www.treasury.gov.za/tenderinfo/GTAC/tenders.aspx/tender_e-portal

The questions received within the period allowed were consolidated and answered as per the table below:

Question 1:

Kindly advise if we need to be registered on the GTAC panel of service providers to be able to apply for this tender?

This bid is open for all interested bidders to respond; you need not be on the GTAC panel.

Question 2:

I just wanted to confirm that the closing date for the aforementioned bid is still the 17th of April 2020 at 11am?

Please note that the initial closing date of the bid was extended to the 8th of May 2020 and was later extended to the 22nd of May 2020.

Question 3:

Is the number of team members on the project limited to a maximum of 8?

No. Provide as many as you require in order to satisfy the skills and experience required in the Terms of Reference.

Question 4:

Are bids to be delivered physically to the address provided even under the current circumstances? Can one not submit bids online?

Regrettably electronic submission is not allowed as yet. Every precaution will be made to ensure the protection of the health of those making submissions.

GTAC will extend the deadline again when deemed necessary and in line with procurement circulars issued by the National Treasury during the Covid-19 period. Please refer to the website regularly for updates in this regard.

Question 5:

SAQA accreditation of foreign qualifications. The SAQA online system is still done and the office non-operational. I note that the bid submission has been extended to 22 May. Nevertheless, please advise if this condition is being maintained as steadfast given the current circumstance and resultant inability to have qualifications accredited.

The extension of the closing date is to accommodate requirements like this. Nothing has been relaxed as yet on the requirements.

Question 6:

Are hours on the project prescriptive or not?

No, refer to Paragraphs 5.1.2; 6.1.5; 6.1.9; 8.4.8; 8.4.9; and 9.1.5. The Terms of Reference tries to ensure that bids can be assessed on a consistent basis. If bidders wish to change hours, they may do so, motivating for same in their project proposals and bids. However, GTAC reserves the right to assess and compare bids on the basis of the indicative hours contained in the Terms of Reference. Please note that the indicative hours are based on a reasonable estimate of how much time is required to complete the work.

Question 7:

I noticed that the Team Lead is allocated 1 000 hours, Team members 1 800 hours and yet the subtotal is 1 800 and not 2 800 hours as per the screenshot below.

Yes, thank you for noting the typographical error. Please amend the incorrect 1 800 hours to read 2 800 hours. This questions refers to the Pricing Schedule Template on electronic pages 47-48 of the PDF titled "GTAC 032 - 2019 - Bid Document" as highlighted in the screenshot, over the page.

Work Parcel	Team Lead		Team Members		Subtotal	
	Hours	Fee	Hours	Fee	Hours	Fee
Municipal capacity building needs and gaps						
Impact of capacity building measures						
Stakeholder identification and management						
Financial expenditure and trends and performance						
Non-financial performance						
Map of capacity building system						
Assessment of the system						
Recommendations						
Other						
Subtotal hours and fees	1 000		1 800		2 800	1 800

SUBMISSION OF BIDS

Hand deliver the bids to:

Physical address:
240 Madiba Street (Vermeulen)
Pretoria
National Treasury Building
GTAC Offices
24th floor, Reception Area.