

GTAC 009-2018

Bid Enquiries and Responses

No.	Enquiry	Response
1.	In the event we need to partner with a technical engineering organisation to respond to an assignment, do we need to qualify on the panel as a consortium?	<ul style="list-style-type: none"> • <i>A JV/consortium is not applicable at this stage; only at panel utilisation level.</i>
2.	If the answer to 1. is no, will we be restricted to partnering with other companies that have been appointed to the panel?	<ul style="list-style-type: none"> • <i>Partnership will not be restricted to companies that have been appointed to the panel. However the lead company must be on the panel at utilisation stage.</i>
3.	If a resource is not available for an assignment, can we substitute with an equivalent person?	<ul style="list-style-type: none"> • <i>Subject to approval by the Accounting Officer.</i>
4.	In terms of the 2.3.7 Information and Communication Technology (Annexure G) :Is it possible for the bidders to submit more 10 CV as there are over 20 roles required with many being specialist skills	<ul style="list-style-type: none"> • <i>The limit of CV is 10 for each business area.</i>
5.	Please Clarify how Functional criteria A.2 page 24 of 64 will be evaluated and scored as the criteria used seems to be confusing	<ul style="list-style-type: none"> • <i>What tools of trade have been used and for how long.</i> • <i>Define your service delivery methodology and for how long it has been used</i>
6.	Please define administrative support and also indicate how it will be evaluated and scored?	<ul style="list-style-type: none"> • <i>Back office capability to produce high quality documentation, financial claims, managing staff and customer client relations</i>
7.	Are we required to stick to the 3 months' timeline in terms of certified copies?? (or do you only require certified copies regardless of the time elapsed)	<ul style="list-style-type: none"> • <i>Bidders are expected to submit the most recent certified copies.</i>
8.	Are we allowed to propose an individual for more than one category (for example 2.3.2 and 2.3.4)?	<ul style="list-style-type: none"> • <i>Refer to Bid Response Packaging Instruction on the GTAC website.</i>
9.	We are a Quantity Surveying company; I would like to know if we have to submit 10 CV's of Quantity Surveyors under Built Environment?	<ul style="list-style-type: none"> • <i>Refer to Section 3 (Submissions) on page 35 of 64 - "Each firm should limit the number of individual CVs</i>

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	Or submit all different disciplines under one bid?	<i>to 5 per area of expertise or a maximum of 20 CV's per firm across all areas"</i>
10.	We would like to be included in the abovementioned: BID NUMBER: GTAC: 009-2018: ESTABLISHMENT OF A GTAX PANEL OF PROFESSIONAL SERVICES – can we tender for just a specific discipline, or just 2. i. e. Built Environment and/or Civil & Structural - or must one tender for all? Which means teaming up with other SPs.	<ul style="list-style-type: none"> • <i>Refer to Section 3 (Submissions) on page 35 of 64 - "Each firm should limit the number of individual CVs to 5 per area of expertise or a maximum of 20 CV's per firm across all areas"</i> • <i>The basis of evaluation will be the company experience and CVs of resources submitted for each area of expertise.</i>
11.	Page 13 of the document providing clarification in 4.1.1 asks for in point 10 CVS in prescribed format. Point 13 asks for pro-forma CVS. Is your understanding of pro-forma CB one in a standard format?	<ul style="list-style-type: none"> • <i>The pro-forma CV is the standard prescribed format</i>
12.	In point 11.2 I presume you want in the 5 bound copies only the CV in prescribed format?	<ul style="list-style-type: none"> • <i>Yes</i>
13.	Kindly please confirm whether companies need to team up with a full team – Areas of expertise 2.1 to 2.13 or whether we can respond to individual sections for example 2.4 on its own	<ul style="list-style-type: none"> • <i>Please note that this bid is for consideration for an individual firm to be included in a panel of service providers under each area of expertise specified. The evaluation will be based on the firm's experience; as well as on the identified resources' experience (highlighted in each CV provided).</i>
14.	<p><i>Limit of 20 CVs per firm.</i></p> <p>Is this also applicable to 2.4 Built Environment and related skills, were there will be several firms, as subcontractors to the main bidding firm to supply the range of 15 different skill set requirements?</p>	<ul style="list-style-type: none"> • <i>Yes, as per Section 3, page 35 of 64</i> • <i>Yes it applies to all areas of expertise</i> • <i>Please note that this tender is for consideration for an individual firm to be included in a panel (based on the firm's and its identified resources' experience</i>

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		<i>highlighted in each CV). It is not for appointment to implement a specific project.</i>
15.	<p>CVs of any one individual may only be submitted as part of one bid. Bidders must ensure that CVs are signed by the respective individuals confirming that he/she is not included in bids from other service providers. CVs unsigned by the respective individuals will be rejected.'</p> <p>Does this mean that a firm that is part of the 2.4 submission, may not submit any separate submission for the other areas of expertise? Eg. An environmental specialist firm may not then apply for 2.7 Environmental Consultants, if they are included in a bid under a 2.4 Built Environment and related skills submission</p>	<ul style="list-style-type: none"> • <i>A multidisciplinary consulting firm can only submit a maximum of 20 CVs across all areas of expertise.</i> • <i>Evaluation is based on both the firm's experience in that particular area of expertise as well as the expertise of resources indicated (i.e. CVs provided)</i>
16.	<p>Paragraph 1, Section 3, page 35 - Can CVs be repeated across areas of expertise and, if so, do they count more than once to the total limit of 20 CVs?</p>	<ul style="list-style-type: none"> • <i>This is not allowed for Item 2</i> • <i>Only a maximum of 20 CVs will be evaluated from each firm across all areas of expertise; and a maximum of 5 for each area of expertise.</i>
17.	<p>Item 1.2, Section 5.1, page 39 – Please clarify how you would like to receive proof of “...knowledge in your sector: - Applicable regulations and policies; - Applicable guidelines and standards; - Applicable systems.”?</p>	<ul style="list-style-type: none"> • <i>CVs must be submitted in the prescribed CV template highlighting information required for evaluation purposes</i>
18.	<p>Item 2.2, Section 5.1, page 40 – Please clarify what is meant by “Back of office administrative support, including systems, software or any tools required in rendering professional services”, and how it can be measured in years?</p>	<ul style="list-style-type: none"> • <i>Company profile should provide all information required for evaluation purposes</i>
19.	<p>I'm an advocate. I need to know what the panel does and how many times do they meet?</p>	<ul style="list-style-type: none"> • <i>Kindly refer to the TOR paragraph 2.4 for panel utilization</i>
20.	<p>Could you please confirm if “Townplanners” are also on list of service providers wanted?</p>	<ul style="list-style-type: none"> • <i>Please refer to the Data entry excel spreadsheet for all the identified areas of expertise.</i>

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21.	Could you please send me the above mention document for: supplier database registration?	<ul style="list-style-type: none"> • <i>Document was uploaded onto the website</i>
22.	<p>I would like to enquire with regard to the advertisement for the panel of consultants for GTAC. I would like to ask a number of questions:</p> <p>a) <i>I am an individual consultant, not registered as a company. Is that allowed?</i></p> <p>-</p> <p>b) <i>I don't have a BEE certificate as I am an individual. Would that be problematic?</i></p> <p>-</p> <p>c) <i>I have two foreign qualifications - could you please advise as to how these need to be verified for submission?</i></p>	<ul style="list-style-type: none"> • <i>All entities, whether companies or individual must be compliant i.e. CSD registration, tax status</i> • <i>No company will be disqualified for not submitting a BBBEE certificate.</i> • <i>Bidders must provide supporting documentation with respect to relevant qualifications, in the form of certified copies of certificates for each CV submitted and international qualifications must be accompanied by SAQA accreditation.</i>
23.	The information to bidders requires the CV and data entry spreadsheet to be loaded onto a CD and for the CD to be included with the bid document. Can I save it onto a memory stick instead? My laptop does not have a CD drive.	<ul style="list-style-type: none"> • <i>Bidders must submit a CD as a mandatory requirement.</i>
24.	We tried calling you as we needed confirmation regarding documents that need to be submitted. Please confirm whether we would need to fill/complete any forms and resubmit any documents since we are currently on the panel. What is required from us from our interpretation of the letter is to reconfirm our interest as well as update our contact information.	<ul style="list-style-type: none"> • <i>This is a new panel, all interested service providers need to submit their responses according to the instruction in the bid document. This also applies to service providers currently on all GTAC panels.</i>
25.	Please clarify on the number of CVs required relating to Functionality evaluation criteria. If a company submits more CVs than the other, will the number of CVs submitted affect the	<ul style="list-style-type: none"> • <i>No service provider will be disadvantaged for submitting less than 10 CVs.</i>

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	evaluation criteria? Please refer to item 3.1- f and item 4.2-B in the tender document.	
26.	Bid No GTAC 009-2018 is it going to have any briefing/clarification meeting?	<ul style="list-style-type: none"> • <i>No briefing session is scheduled for this bid.</i>
27.	<p>With reference to the attached letter that I received from National Treasury regarding the establishment of the new GTAC Panel, I would like clarity on:</p> <p><i>1. How to update my contact information in order to highlight areas of additional technical competence; and</i></p> <p>-</p> <p><i>2. Whether after updating my contact details I will have been considered as applying for the new Panel; or</i></p> <p>-</p> <p><i>3. Whether I need to keep checking the tender adverts on GTAC's website to see when the actual tender is advertised.</i></p>	<ul style="list-style-type: none"> • <i>Please refer to number 24 above</i>
28.	Thank you for the notification. I would be interested in staying on the GTAC panel. None of my details have changed. Please find attached hereto my current SARS Clearance Certificate as well as my BEE credentials.	<ul style="list-style-type: none"> • <i>Please refer to number 24 above</i>
29.	Please advise if the above mentioned tenders includes service providers for procurement, supply chain management and contract management. I look forward to your most earliest reply	<ul style="list-style-type: none"> • <i>Please refer to number 20 above</i>
30.	Completing the SBD Forms I would like to enquire whether we may complete the SBD documents (type on PDF form) instead of by hand?	<ul style="list-style-type: none"> • <i>Yes, however all SBD forms must have an original signature.</i>
31.	Colleagues – I request your Assistance, Guidance and Support for me to acquire a Greater Understanding with reference to the Methodology and costing that must be included in my Technical Proposal.	

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	<p>Colleagues – I will only be submitting my Tender for Annexure D – Municipal Finance Improvement Programme Services under Item 1 In light of my Tender submission</p> <ol style="list-style-type: none"> 1. <i>Will I be correct to compile an Implementation Strategy which would provide Insight, Knowledge and Understanding of the Methodology as to how I would Plan, Understand and manage my work under all of the Matters under the Annexure D – Municipal Finance Improvement Programme Services.</i> - 2. <i>In essence the Methodology would be my Approach that relate to the Work Outputs under 5 Main Functions of the MFMA. This is the Institutional Strategy and Implementation Plan.</i> - 3. <i>The Work Outputs for the 5 Main Functions of the MFMA would be</i> <ol style="list-style-type: none"> a. <i>Municipal Budgets</i> b. <i>Municipal Financial Management and Reporting</i> c. <i>Municipal Revenue Management</i> d. <i>Municipal Finance Governance and Performance Management</i> e. <i>Municipal Assets and Liability Management</i> <p>Colleagues – hence the Methodology will make reference to my Approach as how I would undertake and manage my Work</p> <p>-</p> <p>Colleagues – In addition – I request your clarity, knowledge and understanding on the issue of Costing. Is the Costing be supported</p>	<ul style="list-style-type: none"> • <i>Bidder must submit all relevant information as required in the TOR.</i> • <i>Costing is not applicable at this stage.</i>

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	<p>and or influenced by Time for each of the Work Outputs under the 5 Main Functions of the MFMA or</p> <p>-</p> <p>Do I utilize the latest Dept. of Public Service and Administration rates for Management Consultants or Do I utilize the rates of the GTAC i.e. R 800-00 + 15% Vat.</p>	
32.	<p>17. Will it be allowed for us to tender as: Individuals and as part of a Company?</p> <p>It happens that private companies approach advisors to join them as a resource in a company tender. Will it be allowed to submit then the individual tender and to be included as a resource for a company also?</p>	<ul style="list-style-type: none"> • <i>CVs of any one individual may only be submitted as part of one bid. Bidders must ensure that CVs are signed by the respective individuals confirming that he/she is not included in bids from other service providers. CVs unsigned by the respective individuals will be rejected</i>
33.	<p>On page 2 of the Company Profile Template, kindly confirm whether it is compulsory to provide five (5) Project Reference for each Business Unit.</p> <p>Page 21 of the ToR makes reference to Annexures, kindly advise where to find the listed Annexures.</p> <p>On page 24 of the ToR, A2 requests “Service delivery tools/ methodology”, kindly advise in which part of our submission do we add this requirement as we are aware that no attachments are allowed to be submitted other than the request documentation, also, the provided company profile template does not allocate space for this requested A2 Section, please advise where we can add this requested section A2 in our submission.</p>	<ul style="list-style-type: none"> • <i>This is a requirement according to the TOR.</i> • <i>The list of Annexures is part of the Data Entry spreadsheet.</i> • <i>Attachments are allowed.</i>
34.	<p>Question 1: Do the returnable documents form part of the technical proposal? i.e. (CSD, TCC, BBEE etc.)</p> <p>In Section 3 Bid submission requirements makes reference to the company profile, CV including references which must be included in response to the tender. This contradicts Section 2.4 indicates that a</p>	<ul style="list-style-type: none"> • <i>Please refer to the website for packaging instructions.</i>

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	<p>Proposed methodology and costing is required. Please advise if a methodology/approach is required in response to for each item?</p> <p>Question 2: Given that the scope of work is unclear and this is only for the establishment of a panel. Must we quote the hourly rate per resource? And should this financial proposal then be in a separate envelope?</p>	<ul style="list-style-type: none"> • <i>Paragraph 2.4 refers to the panel utilisation stage. Costing is not applicable for the panel establishment.</i>
35.	<p>Although it is clear that bids will be accepted from individuals as well as companies, in practice when seeking to utilise the panel for specific projects, will GTAC only be looking to second individual specialists based on the CVs included on the panel, or will there also be opportunities for companies registered on the panel to bid for some projects in their entirety (i.e. work to be carried out by the company and not specific individuals)?</p> <p>Are there any restrictions / rules with respect to subcontracting of freelance specialists under the name of the bidding company (other than certifying that the same individual is not also included in another company's bid)?</p>	<ul style="list-style-type: none"> • <i>The entity/company will be placed onto the panel and not the proposed resources. Individual's CVs will only be used to evaluate the capabilities of entity/companies.</i> • <i>There are no restrictions with respect to subcontracting</i>
36.	<p>I have Master's degree in Urban Planning from the University of Oregon in the USA . I also have a PhD in Town and Regional Planning from the University of KZN.I am registered with SACPLAN as a professional planner. I have never before been required to get SAQA accreditation of my American Master's degree, but in accordance with bid requirements I have been I touch with SAQA re getting the accreditation. SAQA has informed me that the process takes a minimum of 16 working days for a foreign qualification to be accredited and that they require inter alia the submission of transcripts together with the rest of the accreditation application requirements. I wrote to the University on Tuesday the 3rd of April</p>	<ul style="list-style-type: none"> • <i>All submitted qualifications will be evaluated according to B2 of the evaluation criteria.</i>

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	<p>asking for such transcripts and am awaiting their response.I am concerned that the accreditation will not be completed on time (given the Bid deadline).</p> <p>Given the above my questions are:</p> <p>a. Will my PhD in Town and Regional Planning from U of KZN be sufficient to allow me to be awarded max point in the qualifications assessment (i.e. Masters degree)? If “yes” should I omit the certified copy of the Masters degree certificate from the University of Oregon in the bid documents, or should I submit it together with all other qualifications, even if it is not yet accredited?</p> <p>b. It is my intention to get the Masters degree accredited anyway. Should I indicate in the submission that the Masters is in the process of being accredited and provide proof of submission</p>	
37.	<p>In terms of the required proforma Company/Entity Profile, GTAC asks for the Client Contact Person who “must be currently employed at the reference site”. In the case of some projects for very large organisations which go back a few years, the client contact person is no longer employed by the client organisation. It would seem to make more sense to provide the name of the actual person that had been involved, but with up-to-date contacts, rather than an official who may never even have heard of the bidder.</p> <p>Can you clarify your preference in the light of this circumstance, please?</p>	<ul style="list-style-type: none"> • <i>Present up to date contacts of the actual person involved</i>
38.	<p>Please note the following queries in relation to GTAC 009-2018:</p> <ul style="list-style-type: none"> • <i>How should we answer the questions "total number of items offered" and "total bid price (all inclusive)" on SBD1 when we are not responding to a specific RFP but rather for the panel?</i> • <i>Does GTAC have a policy on the ceiling of how much work a company can get over the duration of a panel - both in terms</i> 	<ul style="list-style-type: none"> • <i>Bid price is not applicable at this stage.</i> • <i>This bid only refers to establishment of a panel.</i> • <i>Ensure that the added CVs are not part of another company’s proposal.</i>

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	<p><i>of the number of appointments and the rand value of such appointments?</i></p> <ul style="list-style-type: none"> <i>Distillery will be submitting a bid and are adding CVs of three individuals from three other companies who have asked to be included in our bid. Is it correct that the tax clearance certificates and CD numbers of these sub-contractors must be from the companies and not the individuals. Please clarify.</i> 	
39.	<p>Please can you advise what you require for Place Holder on the Excel document: Spheres of Government in which Company has Experience. I am not sure what to insert there</p>	<ul style="list-style-type: none"> <i>Place Holder is inactive, no need to complete it.</i>
40.	<p>Can you confirm, please, if the Pro-forma CV provided for Item 1 and 2 will be sufficient for you to evaluate each individual against the evaluation criteria? Are we required to attach a 'normal' CV to the Pro-Forma CV to provide you with further detail of the individual's experience?</p>	<ul style="list-style-type: none"> <i>Additional information to be attached to the Pro-forma CV template.</i>
41.	<p>Pg 23 – Section 3, subsection 3.1, points d, e, refers – The current pro-forma CV template does not make space for detailing projects and experience related to these projects. Can any additions to the existing template be effected or could you advise where such information must be captured</p> <p>Pg 23 – Section 3, subsection 3.1, point f refers – to a business area and an annexure. Please clarify what is a business area and also where Annexure A appears in the documentation</p> <p>Pg 24 – Section 4.2, subsection A2 – functional evaluation criteria refers to tools of trade and criteria refers to number of years – We will however use the maximum of 8 years as we have mature methodologies and tools, we have all the necessary tools of trade to</p>	<ul style="list-style-type: none"> <i>Additional information to be attached to the Pro-forma CV template.</i> <i>Please refer to paragraph 2.3 of the TOR for detailed information.</i>

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	complete our work and we have fully established administration systems and capacity in place.	
42.	Please advise which criteria are we going to be assessed against for the Information & Communication Technology (ICT) service as the functionality evaluation criteria on the RFB document has a list of areas of expertise with rating and weight for both service providers and candidate experience and qualification required, however there is no mention of the ICT functional area evaluation criteria.	<ul style="list-style-type: none"> • <i>The evaluation criteria cover all the business areas.</i>
43.	<p>45. Please could the authority clarify the below questions regarding the Establishment of a Government Technical Advisory Centre (GTAC) Panel Of Professional Advisors for a Period of 3 Year (ref: GTAC: 009-2018), invitation to bid:</p> <ol style="list-style-type: none"> 1. Are we able to provide electronic copies of main bid document and attachments on a USB instead of CD? 2. Please could the authority clarify what the main differences are between Item 1 and 2? 3. For this invitation to bid we are not required to provide pricing of any kind, therefore are we required to complete the SCM SBD 6.1 – the B-BBEE declaration? 4. Will the authority accept scanned/copied versions of the requested certified documents? 5. Please could the authority clarify whether the “pro-forma CV” and “CVs in prescribed format” refer to the same documents as mentioned on page 13 under 4.1.1? 	<ul style="list-style-type: none"> • <i>The CD is only for submitting information as per Data Entry spreadsheet (Instruction on page 16 of 64).</i> • <i>Packaging requirement- refer to Bid Response Packaging Instructions on the website.</i> • <i>Please refer to the TORs</i> • <i>Yes</i> • <i>Yes the pro-forma CV is the standard prescribed format</i>
44.	Page 1 of 64: Please advise and confirm if the signatory for the tender must also be the Primary contact on CSD. We would want to make two submissions from each the Gauteng and Western Cape branch- please confirm if this is necessary or can a submission be made on behalf of the company?	<ul style="list-style-type: none"> • <i>Kindly submit as one company and indicate your different branches.</i> • <i>The document was last edited in November 2011.</i> • <i>Please complete electronically, print and sign.</i>

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	<p>The primary contact for CSD is based in our Cape Town branch and would therefore request that you confirm if the Director in our Gauteng branch would be eligible to sign for the Gauteng submission?</p> <ul style="list-style-type: none"> •Page 9 of 64:This document is dated as November 2011-do we ignore this? •Page 11 of 64:CV and Profile need to submitted in MS Word on the template with employee signature (failure to provide signature results in immediate disqualification). <p>Can we not complete by hand, obtain respective signatures and submit same?</p> <p>The alternate being that we would need electronic signatures for each individual whose CV is used in the submission? The integrity</p> <p>How many CV's can be submitted per submission and, will consideration not be given to Senior Management CV's at all? How can it be 'proven' that they can commit to this project?</p> <p>Please refer to paragraph 3: 'TAS and PPP Unit also provides....operational risk in the project.' - Who would the client then be; who would we liaise with and who would the contract be concluded with?</p> <ul style="list-style-type: none"> •Page 36 of 64: <ul style="list-style-type: none"> 1.1. Relevant Tertiary Qualifications: <ul style="list-style-type: none"> • Masters = 5 • Weight = 15 • CV's = Max 5 -20 (?) (do we obtain allocated points PER CV as we cannot then exceed 15 points in the evaluation) <p>1.Are architects required under item 1 and 2, or only 2. 2.Panel appointment for purely advisory service or also consultancy (design and implementation) of actual projects?</p>	<ul style="list-style-type: none"> • <i>Do not lock the spreadsheet as the information will be used at panel utilisation stage</i> • <i>A maximum of 10 CVs per business area are required for ToR Item 1 and maximum of 20 for ToR Item 2</i> • <i>The issue of contracting with be dealt with at panel utilisation stage</i> • <i>Points will be allocated per CV</i> • <i>“How many CV’s can be submitted per submission”...See Section 3, page 35 of 64, only a maximum 20 CVs per firm or 5 CVs per area of expertise. The availability or commitment of each CV submitted will be dealt with at panel utilisation stage.</i> • <i>Refer to Data Entry Spreadsheet</i> • <i>The nature of the service will be determined at panel utilisation stage</i> • <i>The enquiry is not clear</i> • <i>Costs not applicable at this stage</i> • <i>A JV is not applicable at this stage; only at panel utilisation level</i>

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	<p>3.Under evaluation criteria – Understanding of the PPP project environment or other projects implemented utilising 2 project finance techniques (15 points): This scoring criteria is not necessarily relevant to all the service providers in this section for determining competency in a specific field? (sal verder uitbrei)</p> <p>4.80/20 preference point system yet no price at this stage – please confirm that once the panel has been established that the projects tendered for thereafter will not exceed R50 000?</p> <p>5.Can we submit as Architects or must it be a JV? If it is a JV must all the companies complete the Tender document?</p>	
45.	<p>50.ITEM 1</p> <p>Under Item 1, there are 9 areas of expertise listed. We are interested in bidding for multiple areas listed, and have the following questions:</p> <p>1) Does GTAC seek to establish a separate panel of service providers for each of these areas? If yes, what would be the size of these panels?</p> <p>2) Bullet (f) under 3.1 on Page 23 mentions that a maximum of 10 CVs per can be submitted for each of 9 expertise areas. However, it is not clear how the score will be affected by the number of CVs submitted. For instance, would we be scored more favorably if we submit the maximum number of CVs? Would submitting fewer CVs negatively affect our score?</p> <p>3) If we intend to bid for two or more areas, should we submit a separate bidder profile (with different case studies, descriptions of tools, methodology, processes, etc) for each profile?</p>	<ul style="list-style-type: none"> • <i>There will be one GTAC panel with different areas of expertise. Panel size will depend on number of responses received.</i> • <i>Bidders will not be disadvantaged based on number of CVs received.</i> • <i>Yes</i> • <i>Refer to Bid Response Packaging Instruction on the GTAC website.</i> • <i>Bidders will be evaluated in accordance with area of expertise selected.</i> • <i>Deadline cannot be extended again</i> • <i>Bidders have a choice to bid for 1 item or both</i>

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	<p>4) On page 24, under 4.2, section A2 asks for processes, tools and administrative support. However, the criterion is based on number of years. Can you elaborate on how will this section be exactly scored?</p> <p>Data entry spreadsheet</p> <p>1) Can you please elaborate on how the Expertise tab of the Data Entry Spreadsheet be appraised and used by the bid evaluation committee?</p> <p>Deadline</p> <p>1) In light of the extensive requirements, may we request you to extend the submission deadline by at least a week?</p> <p>General</p> <p>1) Should we decide to bid for only Item 1 and not Item 2 (or vice versa), will our proposal be less favorably scored than firms that decide to bid for both?</p> <p>2) Will the panel consist of individuals and firms both?</p> <p>3) Can you please elaborate on the process through which panel consultants be selected for individual assignments?</p>	<ul style="list-style-type: none"> • <i>Yes, the panel will consist of both the company and entity</i> • <i>Refer to par 2.4, page 22 Of 64 of the bid document.</i>
46.	<p>On the Excel spreadsheet Tab "Expertise required by GTAC" is one choice namely " Transport Infrastructure Engineer for water and sanitation"...is this correct?</p>	<ul style="list-style-type: none"> • <i>Question not clear</i>

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47.	<p>2. TAX COMPLIANCE REQUIREMENTS</p> <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>Fana Project Management CC is registered on the CSD (see attached CSD Report)....do we need to comply with items 2.1 to 2.5 and only submit as per item 2.6?</p>	<ul style="list-style-type: none"> • Bidder must ensure that his/her company is registered on the CSD and his tax matters are in order.
48.	<p>Please advise with regards to Tender: GTAC009-2018, Where do we obtain the data entry worksheet?</p> <p>Do we create one ourselves or is a downloadable document.</p>	<ul style="list-style-type: none"> • Document downloadable on the website
49.	<p>Can you please confirm on SBD1 Part B Terms and Conditions for Bidding - point 1.2. This reads as " All bids must be submitted on the official forms provided - (not to be re-typed) or online. I assume the hard copies of bids have to be delivered to the address in Pretoria;</p>	<ul style="list-style-type: none"> • Bids must be submitted/ deposited in the GTAC bid box prior to the closing date as stipulated in the bid document. Only hand delivered bids will be accepted.

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	and one cannot do an online submission. Can you please confirm that only delivered documents will be accepted?	
50.	<p>When saying 5 copies you mean each section must have 5 copies or out of 5 original it must have 1 copy.</p> <p>1.1 original master bid document (SBD forms + CSD print out + certified copies of IDs and proof of company registration + academic qualifications) + 5 copies in main envelope + 2 CDs, and</p> <p>2.in individual envelopes, one envelope per business area/unit: Company profile + CVs - 1 original and five copies per individual envelope (see page 15 of 64 of the TOR).</p>	<ul style="list-style-type: none"> • <i>Packaging requirement- refer to Bid Response Packaging Instructions on the website.</i>
51.	What is the CSD number that you want us to include?	<ul style="list-style-type: none"> • <i>MAAA number that is issued when you register on the CSD</i>
52.	<p>Am I able to register as a sole proprietor or do I need to apply through a company (in which case 20 April is very soon if I need to register a company)? I see Certified proof of company registration and company profile are assessed as part of the adjudication. Do I need to register separately on the Central Data Base?</p>	<ul style="list-style-type: none"> • <i>Bidders can submit bids as companies/entities.</i> • <i>CSD registration is compulsory</i>
53.	<p>I am wanting to submit a bid to be included on the above mentioned panel However, I am currently employed on a 5 year contract with WCGH, of which less than a year remains. I have submitted my letter of resignation (dated 06 April 2018), with my last day being proposed as 31 May 2018. However, WCGH is wishing me to stay on as long as possible, but I am wary of being excluded from the panel bid process. Would I still be considered for inclusion on the panel if, for example, I extended my time with WCGH to, for example, 31 July 2018? Naturally, I would not expect to be able to tender for any work before 31 July, but I would still like to be included on the panel for work beyond that date.</p>	<ul style="list-style-type: none"> • <i>Individuals who are in the employ of the state will not be considered for GTAC project work.</i>
54.	We intend to respond to this RFP, but have a couple of questions for clarity:	<ul style="list-style-type: none"> • <i>Kindly refer to Bid Response Packaging Instruction on the website</i>

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	<p>1.For Item 1 we are interested in 4 areas (B, C, D and E). Does the 5 copies requirement mean that we have to submit 5 X 4 = 20 packages?</p> <p>2.I get a sense that there are some overlaps between Items 1 and 2, if we respond to Item 1 and make the panel will we be considered for opportunities which might rise from Item 2 if we meet the specific request TORs in terms of expertise.</p>	<ul style="list-style-type: none"> • <i>Bidders are required to clearly indicate if they are bidding for Item 1, Item 2 or both.</i>
55.	<p>Does all the Technical Advisory Services and Transaction Advisory Services needs to be within ONE firm or can the firm have a JV that has access to the other skills?</p>	<ul style="list-style-type: none"> • <i>A JV is not applicable at this stage; only at panel utilisation level</i>
56.	<p>We would like clarify of the following areas:</p> <ul style="list-style-type: none"> •Pg 23 – Section 3, subsection 3.1, points d, e, refers – The current pro-forma CV template does not make space for detailing projects and experience related to these projects. Can any additions to the existing template be effected or could you advise where such information must be captured •Pg 23 – Section 3, subsection 3.1, point f refers – to a business area and an annexure. Please clarify what is a business area and also where Annexure A appears in the documentation •Pg 24 – Section 4.2, subsection A2 – functional evaluation criteria refers to tools of trade and criteria refers to number of years – We will however use the maximum of 8 years as we have mature methodologies and tools, we have all the necessary tools of trade to complete our work and we have fully established administration systems and capacity in place. 	<ul style="list-style-type: none"> • <i>Additional information to be attached to the Pro-forma CV template.</i> • <i>Please refer to paragraph 2.3 of the TOR for detailed information.</i>
57.	<ul style="list-style-type: none"> • Are we able to submit International CVs for some of the key positions. If yes, important to note that due to the tight timeline, • we are unable to get their qualifications SAQA accredited in time for the tender closing. Can we include these CVs and include the rider, “subject to SAQA accreditation” ? 	<ul style="list-style-type: none"> • <i>This is an open bid and all interested bidders are allowed to bid.</i> • <i>All submitted qualifications will be evaluated according to B2 of the evaluation criteria.</i>

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	<ul style="list-style-type: none"> • Can we duplicate the submission of CVs for certain resources for different/more than 1 category ? • We understand the submission will be one combined Master Document (Technical Submission, SBD Forms and CSD report) package covering Items 1 & 2. • Alternatively, do we submit 2 separate bid packages to cover Items 1 & 2 separately ? 	<ul style="list-style-type: none"> • <i>A CV may be proposed for different areas of expertise.</i> • <i>Kindly refer to Bid Response Packaging Instructions on the GTAC website.</i>
58.	<p>Please clarify Qualifications for the following:</p> <ul style="list-style-type: none"> • Broadband Internet Infrastructure Specialists • Aviation Services - Infrastructure planning and safety of life operations 	<p><i>Broadband Internet Infrastructure Specialists:</i> <i>Qualification: (Masters, Degree and relevant qualifications)</i></p> <ul style="list-style-type: none"> • <i>Electrical or Electronic Engineering or Information Technology Bachelor's Degree</i> • <i>Electrical or Electronic Diploma or relevant certificates</i> • <i>Core switch manufacturing certificates or similar</i> <p><i>Aviation Services- Infrastructure planning and safety of life operations:</i> <i>Qualification: (Masters, Degree and relevant qualifications)</i></p> <ul style="list-style-type: none"> • <i>Engineering, Business Management, Aviation related qualifications</i>