

TENDER CLARIFICATIONS:

GTAC 001-2020-21: THE APPOINTMENT OF THE RECRUITMENT AGENCIES TO ASSIST WITH RECRUITMENT OF SUITABLE AND SKILLED TEMPORARY STAFF AS WELL AS HEADHUNTING SCARCE AND CRITICAL SKILLS REQUIRED WITHIN GOVERNMENT TECHNICAL ADVISORY CENTRE FOR A PERIOD OF THREE (3) YEARS

This document sets out Tender Clarifications as provided for in the Information to Tenderers document included in the tender pack.

CLARIFICATIONS

- Requests for clarification must be made in writing by e-mail to psp@gtac.gov.za
- Requests for clarification will be accepted by GTAC until 31st of July 2020. The submission reference [GTAC 001-2020-21] should be mentioned in the email.
- Telephonic requests for clarification will not be accepted.
- The clarifications will be made available to all applicants by a notification on the following websites:
https://www.gtac.gov.za/Pages/Advertised_Tenders.aspx
http://www.treasury.gov.za/tenderinfo/GTAC/tenders.aspx/tender_e-portal

The questions received within the period allowed were consolidated and answered as per the table below:

Question 1:

I saw your institution has advertised another long term bid for recruitment services. I would like to enquire if the same minimum of 5 years' experience from the company is still mandatory for this tender?

Response:

GTAC Initial issued out a Request for quotation (RFQ 002-2020-21) for interim appointment for a period of 4 months/up until this open bid (GTAC001-2020-21) process is concluded.

Question 2:

Please advise on how can we get the document for appointment of recruitment agencies to place temporary staff within the Government Technical Advisory Centre (GTAC) for a period of three (3) years (GTAC 001- 2020- 21) and is there a briefing session

Response:

- https://www.gtac.gov.za/Pages/Advertised_Tenders.aspx
- http://www.treasury.gov.za/tenderinfo/GTAC/tenders.aspx/tender_e-portal

- Briefing session is not applicable.

Question 3:

We would like to query the Pre-selection criterion requiring APSO registration. This body is a voluntary structure and not a mandatory / statutory body and thus we feel that this requirement excludes SMME companies. The membership fees for registration to APSO are prohibitive and therefore request that this criterion be removed from this tender.

Response:

There requirement is mandatory and registration with other accredited governing bodies is accepted as per indicated in the ToR.

Question 4:

Would you accept emailed application documents regarding the above mentioned BID.

Response:

Regrettably electronic submission will not be accepted. Every precaution will be made to ensure the protection of the health of those making submissions physically.

Question 5:

I would like clarify whether the Recruitment Services tender (GTAC 001- 2020-21) is the same tender that was published a few weeks back pertaining to Recruitment Services (GTAC 002 – 2020-21)? We have already submitted our proposal for the tender that was due on the 8th July 2020 12PM so we would just like to clarify if this is the same tender.

Response:

GTAC Initial issued out a Request for quotation (RFQ 002-2020-21) for interim appointment for a period of 4 months/up until this open bid (GTAC001-2020-21) process is concluded. These are separate processes; Bidders may respond to both if interested.

Question 6:

Please advise if it is compulsory to submit pages 50-80 for this bid.

Response:

Documents referred to are for information purposes, the appointed bidders onto the panel will have sign these together with the contract.

Question 7:

This email serves as a request to gain clarity on the submission day of the Pricing schedule. The documents advise that it should be before the closing date however we would like to know how many days before the closing day does it have to be submitted?

Response:

Pricing proposals to be submitted together with the whole bid proposal before the closing date, however in separate envelope.

Question 8:

Quick question will there be any IT Vacancies to be filled in this tender?

Response:

Panel is for a period of three (3) years and therefore cannot confirm at this stage the positions that will be required during the period. The vacancies for IT will depend on the need just like all other vacancies.

Question 9:

I would like to clarify the pre-selection criteria

Pre-selection criteria:

Minimum level 4 of B-BBEE status level of contributor/Exempted Micro Enterprise (EME)- Level 1,2,3, and 4. Submit certified B-BBEE certificate/EME affidavit. **Failure to meet this requirement will result in disqualification.**

Is this tender only for EMEs?

Response:

Tender is not only for EME but minimum B-BBEE level is 4 which includes EME.

Question 10:

We have noticed that one of the requirements as indicated below is that the organisation must have 5 years' operating experience in providing temporary recruitment services. What if a company has been in existence for under 5 years but the employees have more than 5 years' experience?

Response:

The requirement for a minimum of 5 years from the company experience is ideally, however disqualification is not linked to this. Company experience will be measure as per the evaluation criteria on the ToR.

SUBMISSION OF BIDS

Hand deliver the bids to:

Physical address:
240 Madiba Street (Vermeulen)
Pretoria
National Treasury Building
Ground floor, Reception Area.